

MINUTES

FEBRUARY 11, 2025

**These minutes were approved by the Board of County Commissions on May 28, 2025. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on February 11, 2025 at 6:00 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Commissioner James R. Kern, Commissioner Deputy Lori Ciesla and Commissioner Director Jason Sarnoski. Also attending were County Counsel Joe Bell, County CFO Kim Francisco, County Director of Engineering Michael Finelli and Deputy Commissioner Clerk Tracy Matlock.

Mr. Sarnoski requested a moment of silence in mourning and recognition of the passing of Joseph Bristow, Hackettstown council member and longtime volunteer and Al Calzone, Hardwick council member, former mayor and longtime volunteer.

After leading the flag salute, Mr. Sarnoski confirmed with Deputy Commissioner Clerk Tracy Matlock that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

APPROVAL OF MINUTES

On motion by Lori Ciesla, seconded by James Kern III, the minutes of the Regular Session of October 9, 2024 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

On motion by James Kern III, seconded by Lori Ciesla, the minutes of the Regular Session of October 23, 2024 were approved.

Recorded vote: James Kern III yes, Lori Ciesla yes, Jason Sarnoski abstained

On motion by Lori Ciesla, seconded by James Kern III, the minutes of the Regular Session of November 13, 2024 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

On motion by Lori Ciesla, seconded by James Kern III, the minutes of the Regular Session of November 26, 2024 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

On motion by Lori Ciesla, seconded by James Kern III, the minutes of the Regular Session of December 11, 2024 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

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On motion by Lori Ciesla, seconded by James Kern III, the minutes of the Regular Session of January 22, 2025 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

CERTIFICATE OF MERIT/PROCLAMATIONS

PROCLAMATION 76-25

On motion by James Kern III, seconded by Lori Ciesla, PROCLAMATION - AMERICAN HEART MONTH - FEBRUARY 2025.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Ms. Ciesla read the proclamation into the record.

Ms. Ciesla stressed the importance of knowing your numbers because it is a silent killer. She made mention of losing both her father and grandfather to heart disease. She recommends everyone go to their doctor, get your numbers checked and do everything that you need to do to prevent it. She was surprised to see the death rate for Warren County being higher than the state average.

Mr. Kern informed everyone the importance of these proclamations is to bring awareness. Simple life choices such as walking daily and making smart food choices can play an important part in keeping your heart healthy.

Mr. Sarnoski agreed with his colleagues.

Proclamation was presented to Tracy Mazzucco, Health Educator, from the Health Department.

Ms. Mazzucco agreed with everything the Board said, especially making sure one exercises and doesn't smoke. She stressed getting enough sleep, maintaining a healthy weight and eating better as all playing a vital role in preventing heart disease.

PROCLAMATION 77-25

On motion by James Kern III, seconded by Lori Ciesla, PROCLAMATION - CAREER AND TECHNICAL EDUCATION MONTH - FEBRUARY 2025 (TITLE ONLY).

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Mr. Kern asked Mr. Sarnoski to remind the school, when he is on his upcoming tour there, they have to participate in the culinary cook-off, which will be taking place within the year at NJAC. They were given a two-year heads up.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCIAL RESOLUTIONS

RESOLUTION 78-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTIONS TO PAY BILLS.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 79-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTIONS

RESOLUTION 80-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 81-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION TO RENEW WITH THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 82-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2024 APPLICATION FOR TEN VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 83-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 84-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY

MINUTES

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DEPARTMENT OF HUMAN SERVICES AND THE WARREN COUNTY DEPARTMENT OF CORRECTIONS FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 85-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS ON BEHALF OF THE WARREN COUNTY LIBRARY COMMISSION (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF JANUARY 1, 2025 THROUGH JANUARY 1, 2026 SUBJECT TO A MONTH TO MONTH BASIS THROUGH 2025 IN THE AMOUNT OF \$665.00 PER MONTH.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 86-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN MICHAEL KOOMAN AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 87-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN CHARLES J. SMITH AND MARILYN D. SMITH AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Mr. Kern commented on Agenda Item E1, this is very similar to the resolution Mr. Bell crafted for us. It is in sync with N.J.A.C., New Jersey School Boards Association and the League of Municipalities. It's urging the State of New Jersey to allow legal notices to be published on county websites, rather than subsidizing print news or lack thereof.

Ms. Ciesla asked for the status. Mr. Bell answered there is a meeting with the judge on February 26. Ms. Ciesla agreed with Mr. Kern by stating people should not have to figure out what website to go to. They should be able to go directly to the municipality or county's website to get the information they need.

Mr. Kern stated the County's Public Information Office will be providing us with information on the website. He feels it is important to have this information prior to the conference with the judge on February 26.

Mr. Sarnoski thanked Commissioner Kern for being a leader on this issue.

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 88-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDING CONTRACT WC2507R FOR PROFESSIONAL ENGINEERING SERVICES, FOR BUILDING ENERGY MODELING SERVICES AT THE WARREN COUNTY LIBRARY (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) FOR JCP&L APPLICATION TO STRUNK-ALBERT ENGINEERING OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$6,550.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 89-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING A PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$92,985.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 90-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE (DX450 & POLLBOOKS) FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$49,107.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 91-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO AIS, INC. C/O ARD FACILITIES MANAGEMENT GROUP LLC D/B/A PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY ENGINEER'S OFFICE UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 IN THE CONTRACT AMOUNT OF \$53,048.10.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 92-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDING CONTRACT WC2510R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR BUILDING ENVELOPE IMPROVEMENTS TO THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE, OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$57,750.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 93-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDED CONTRACT WC2456 FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS RE-ROOFING PROJECT AT THE WARREN COUNTY HOPE GARAGE TO HANCE CONSTRUCTION, INC., WASHINGTON, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$348,600.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 94-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDED CONTRACT WC2511R FOR PROFESSIONAL SERVICES FOR SURVEY AND REGULATORY RESEARCH AT BREAD LOCK PARK FOR FEASIBILITY ASSESSMENT TO COLLIERS ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$38,000.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESIGNATIONS/APPOINTMENTS

On motion by James Kern III, seconded by Lori Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF BRIAN SCHUBERT FROM THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 95-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION REAPPOINTING A MEMBER TO THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY ANGELO ACCETTURO - TERM TO EXPIRE: 02/01/30.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

PERSONNEL RESOLUTIONS

RESOLUTION 96-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, THE WARREN COUNTY PROSECUTOR, AND THE DETECTIVES OF THE POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL 331, WARREN COUNTY, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2027.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 97-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 98-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CREATING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZENS PROGRAMS, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SUPERVISOR SENIOR CITIZENS OUTREACH AND REFERRAL, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTION 99-25

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF PROGRAM DEVELOPMENT SPECIALIST CULTURAL AND HERITAGE AFFAIRS, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Mr. Kern thanked County Administrator Lazorisak and County Counsel Joseph Bell for their hard work on Agenda Item J1.

REPORTS AND COMMENTS

County Counsel Joseph Bell had nothing to report this evening.

Director of Engineering Michael Finelli had a couple of things to report on. Things have been going well on County Route 659, Spring Valley Road, in Hardwick Township. They are now in the process of constructing the walls. It should be on schedule for the required terms of the DEP permit.

Mr. Finelli also reported Friday, February 14 is the bid opening for the 2022 resurfacing bid. Ten contractors are interested. He expects competitive pricing to come in. Mr. Sarnoski asked about the number of miles of road that will be resurfaced with this contract. Approximately 14-15 miles resurfaced.

County Planner Dave Dech reminded the Board at the February 24 County Planning Board meeting they will be hosting the Office of Planning House Advocacy about the cross acceptance process in the state.

County Public Works Director Emily Hammer gave a couple of updates. The submission has been made to the Board of Public Utilities for the broadband infrastructure deployment program, the blank speed project that she has spoken about in the past. If approved, it will serve 2,000 people in the higher regions of the County.

She also announced applications are open for the Hazard Mitigation Assistance Program for homeowners in Warren County. This is a FEMA funded program that seeks to assist those that have national flood insurance to either elevate their homes or potentially acquire them. The process will be open until March 7, 2025.

County CFO Kim Francisco had nothing to report.

County Deputy Clerk Tracy Matlock reported on behalf of County Administrator Alex Lazorisak. The vacancy report – all items have been approved.

COMMISSIONER COMMENTS

Mr. Kern thanked County Counsel Joseph Bell. For the next meeting, he will have a couple of resolutions which will be circulated for the Board’s review. He feels there are a couple of important positions the County should be taking.

Secondly, Mr. Kern mentioned he has been made aware of concern about the way some of our public meetings are conducted. They’re not as consistent with the way the County is in respect to the video recording. Mr. Kern is requesting this Board to send a letter to the County Planning Board, the Library, and other boards that interact with the public, so that there is some consistency with respect to how we are interacting and taking comments from the public. It’s important that County government is unified. We are no longer operating under COVID protocols. Mr. Sarnoski added that all meetings should be held in person, except for ad hoc committees or advisory boards. He agrees whole heartedly with Mr. Kern’s remarks. Meetings should be held in person and be consistent with the County. Meetings can be streamed, however, comments should be made in person.

Mr. Kern concluded by reporting on the bird flu cases in Warren County. There has been a significant amount of birds dying at Merrill Creek and they have been closed intermittently because of that. He noted there is a bald eagle population at Merrill Creek which is a sensitive, but no longer protected species. He has been working with County Public Works Director Hammer and they have partnered with Merrill Creek and Space Farms. Space Farms will be delivering deer carcasses to Merrill Creek. He noted there have been instances of bald eagles eating the sick birds which will obviously kill them. We’re trying to assist with that by having the birds eat carcass of animals that aren’t infected.

Ms. Ciesla attended the State presentation regarding the Hazard Mitigation Program for homeowners who have national flood insurance. This is a program that occurs every year. If you are a homeowner and you want to do improvements and you have national flood insurance you can raise your house, or if you get flooded out too often, they could purchase your land. Mr. Sarnoski commented that Warren County participated in this about six years ago. It was difficult to administer but they did have a lot of interest. He appreciates Ms. Hammer taking this on. It’s good for our residents. Ms. Hammer added they are getting some good interest. They have been hearing stories of some folks and it is not a good fit for them this year, however, we can certainly look into it for the future.

Ms. Ciesla gave a shout out to the Road Department. She noted she was on our roads Saturday evening, in the middle of the snowstorm, and Sunday morning, and the roads were clear.

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Ms. Ciesla's final topic of discussion was to inform every one of the Health and Wellness Field Day. This year it will be held at Warren Tech on April 4. She is hoping to see everyone out there.

Mr. Sarnoski had nothing to report on this evening.

CLOSING PUBLIC COMMENTS

None.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION (NO EXECUTIVE SESSION)

There was no Executive Session this evening.

ADJOURNMENT

On motion by James Kern III, seconded by Ms. Ciesla, and there being no further business before the board, the meeting was adjourned at 6:21 p.m.

County of Warren
Board of County Commissioners

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Proclamation

**AMERICAN HEART MONTH
FEBRUARY 2025**

WHEREAS, heart disease is the leading cause of death in the United States; and

WHEREAS, according to the Centers for Disease and Prevention, the term "heart disease" refers to several types of heart conditions, and the most common type in the U.S. being coronary artery disease (CAD), affecting the blood flow to the heart; and

WHEREAS, heart disease can be referred to as the "Silent Killer" because there are often no warning signs or symptoms; and

WHEREAS, some health conditions increase the risk of heart disease, such as high blood pressure, high cholesterol, diabetes, obesity, tobacco use, and physical inactivity; and

WHEREAS, knowing the numbers of your blood pressure, cholesterol and blood sugar and body mass index can reduce your chances of developing heart disease; and

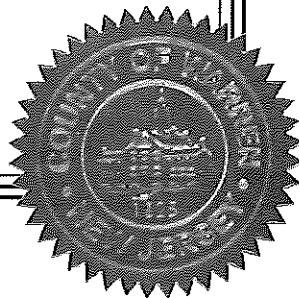
WHEREAS, the 2020 age-adjusted death rate for heart disease in Warren County was 180.0 per 100,000 people; higher than the New Jersey state average of 166.1 per 100,000 people; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Warren County does hereby proclaim February 2025 as "American Heart Month" in the County of Warren, State of New Jersey and calls upon our citizens to support and encourage awareness of preventing heart disease.

*Jason J. Sarnoski, Director
Board of County Commissioners*

*Lori Ciesla, Deputy Director
Board of County Commissioners*

*James R. Kern III, Commissioner
Board of County Commissioners*



County of Warren
Board of County Commissioners



Proclamation

Career and Technical Education Month
February 2025

WHEREAS, during the month of February the Career and Technical Education community celebrates Career and Technical Education Month to raise awareness of the role that Technical Schools have in readying learners for college and career success; and

WHEREAS, Career and Technical Education offers students the opportunity to gain the academic, technical, and employability skills necessary for true career readiness; and

WHEREAS, students in Career and Technical Education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS, Career and Technical Education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS, leaders from businesses and industries nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with careers in critical and growing Career and Technical Education-related fields, such as advanced manufacturing, cybersecurity, energy, health care, information technology, and transportation; and

WHEREAS, Career and Technical Education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

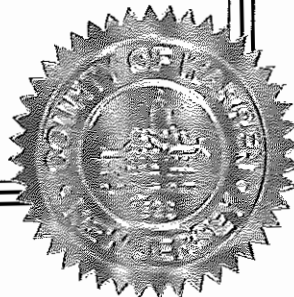
WHEREAS, Career and Technical Education programs ensure that employers have access to a qualified and thriving workforce, ensuring our nation is a strong and competitive economy.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby proclaim February 2025 as Career and Technical Education Month.

Jason J. Sarnoski, Director
Board of County Commissioners

Lori Ciesla, Deputy Director
Board of County Commissioners

James R. Kern III, Commissioner
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 78-25

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2025-4, 2025-5, and 2025-6, dated February 11, 2025,** in the amount of **\$9,307,819.31** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2025-4	1/29/2025	\$849,417.92	
2025-5	2/5/2025	1,348,075.28	
2025-6	2/12/2025	<u>1,733,748.96</u>	
TOTAL			\$3,931,242.16
Horizon (Prescription, Claims, Admin)	1/31/2025	\$1,051,338.26	
Aetna	1/31/2025	234,075.49	
Sun Life Financial	1/31/2025	69,180.58	
Synchrony Rx	1/15/2025	383,680.71	
Home Depot	1/28/2025	1,111.64	
PNC Bank Commercial Card	1/10/2025	7,172.88	
PNC Bank Commercial Card	2/6/2025	9,434.03	
NJ Intergovernmental Ins Fund	1/31/2025	568,727.00	
Delta Dental - Feb	1/10/2025	<u>40,542.54</u>	
TOTAL-OTHER			2,365,263.13
Payroll	1/23/2025	\$1,524,738.13	
Payroll	2/6/2025	<u>1,486,575.89</u>	
TOTAL WAGES, FRINGE, MEALS			<u>3,011,314.02</u>
GRAND TOTAL			<u><u>\$9,307,819.31</u></u>

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(D1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 79-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION CANCELING CERTAIN FUNDED APPROPRIATION
BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL
PROJECTS**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

Section 1. The following funded appropriations remaining as balances in capital ordinances heretofore adopted by the County of Warren, New Jersey (the County) are hereby cancelled and transferred to the Capital Improvement Fund:

1.a: ORDINANCE NUMBER 2017-A, AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND APPROPRIATING \$ 8,205,960.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Date of Introduction: 02/22/2017 Date of Adoption: 03/22/2017
Amount of Appropriation to be transferred to Capital Improvement Fund:

Various Improvement Accounts \$ 56,647.03

1.b: ORDINANCE NUMBER 2020-A, AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND APPROPRIATING \$ 10,942,562.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Date of Introduction: 03/11/2020 Date of Adoption: 04/08/2020
Amount of Appropriation to be transferred to Capital Improvement Fund:

Various Improvement Accounts \$ 900,000.00

1.c: ORDINANCE NUMBER 2022-A, AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND APPROPRIATING \$ 7,225,089.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Date of Introduction: 02/23/2022 Date of Adoption: 03/23/2022
Amount of Appropriation to be transferred to Capital Improvement Fund:

Various Improvement Accounts \$ 300,000.00

1.d: ORDINANCE NUMBER 2023-A, AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND APPROPRIATING \$ 15,732,321.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Date of Introduction: 02/22/2023 Date of Adoption: 03/22/2023
Amount of Appropriation to be transferred to Capital Improvement Fund:

Various Improvement Accounts \$ 750,000.00

TOTAL CANCELLATIONS FROM ALL ORDINANCES RETURNED
TO CAPITAL IMPROVEMENT FUND \$ 2,006,647.03

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(D2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 80-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON
OFFICIAL GOVERNMENT WEBSITES**

WHEREAS, The Board of County Commissioners of the County of Warren are urging state leaders to pass legislation that will authorize counties, municipalities, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the notice requirements under the law in time for annual reorganization meetings in January; and

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and

NOW, THEREFORE, BE IT RESOLVED that the New Jersey Association of Counties does in fact, hereby urge state leaders to pass legislation that will authorize counties, municipalities, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of General Assembly Craig Coughlin, the clerks of the board of county commissioners in all twenty-one counties, and all Warren County municipalities.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 81-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO RENEW WITH THE NEW JERSEY
INTERGOVERNMENTAL INSURANCE FUND**

WHEREAS, the Board of County Commissioners of the County of Warren (hereinafter the “Local Unit”) has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the “Fund”) established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

Section 1. The County of Warren hereby agrees to continue as a member in the “Fund” for a period commencing on January 1, 2025 and terminating on December 31, 2027 for the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage:
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery
- e) Environmental Impairment Liability
- f) Cyber Liability

Section 2. Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs the Commissioner Director to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements of the Fund.

Section 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the “Fund” according to the rights and obligations set forth therein.

Section 4. The Local Unit certifies that it has never defaulted on claims under a self-insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

Section 5. Inconsistent Resolutions. All resolutions, or parts thereof that are or may be, inconsistent with provisions of the Resolution are hereby repealed to the extent of such inconsistency.

Section 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph,

subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

Section 7. Effective Date. This Resolution shall take effect upon its passage.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 82-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN
THE 2024 APPLICATION FOR TEN VEHICLES THROUGH THE
FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US
DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT
ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION**

WHEREAS, the Warren County Board of County Commissioners is eligible to receive vehicles through the 2024 Section 5310 Program sponsored by the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation; and

WHEREAS, the Warren County Department of Human Services, Division of Administration, has prepared an application for these funds to support the purchase of ten vehicles for use in the county's paratransit program; and

WHEREAS, Section 5310 funding will support the total purchase costs of these vehicles.

NOW, THEREFORE, BE IT RESOLVED that the Director of the Warren County Board of County Commissioners is authorized to sign the 2024 Section 5310 application for ten vehicles through the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 83-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN THE WARREN COUNTY
DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING &
DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE
AND ST. MARY DURING THE PERIOD JANUARY 1, 2025 THROUGH
DECEMBER 31, 2025**

WHEREAS, the Warren County Division of Aging & Disability Services is the authorized county administrator of federal funds for the provision of a congregate meal program for Warren County's older populace; and

WHEREAS, the Undercroft in the Episcopal Church of St. Luke and St. Mary's Hope, NJ location will be utilized by staff for administrative purposes for congregate meal service; and

WHEREAS, the Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary have crafted a Memorandum of Understanding which outlines a coordinated initiative to provide office space to benefit seniors in Hope, NJ and the surrounding area; and

WHEREAS, the Memorandum of Agreement is subject to renewal; and

WHEREAS, the Memorandum of Understanding shall continue a replicable model and partnership for providing increased services to Warren County's senior citizens.

NOW, THEREFORE BE IT RESOLVED, the of Board of County Commissioners of the County of Warren authorizes the Division of Aging and Disability Services Executive Director to execute the Memorandum of Understanding between the Warren County Department of Human Services – Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary during the period January 1, 2025 through December 31, 2025.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 84-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN THE WARREN COUNTY
DEPARTMENT OF HUMAN SERVICES AND THE WARREN COUNTY
DEPARTMENT OF CORRECTIONS FOR THE PERIOD JANUARY 1, 2025
THROUGH DECEMBER 31, 2025**

WHEREAS, the Warren County Department of Human Services (hereinafter “Department”); and the Warren County Department of Corrections (hereinafter “Provider”) have agreed to enter into a Memorandum of Understanding (herein after “MOU”); and

WHEREAS, the Juvenile Justice Commission has available funds to be used for the rental cost of Home Detention Electronic Monitoring Equipment for juveniles; and

WHEREAS, the “Department” and the “Provider” agree to guidelines of the MOU wherein the “Provider” will implement the Juvenile Home Detention Program with an available funding ceiling of \$4,000.00 in calendar year 2025, and

WHEREAS, the Department of Corrections agrees to submit quarterly reports to the Department based on priorities from the Youth Services Commission; and

WHEREAS, the MOU is subject to availability of funds from the Juvenile Justice Commission.

NOW, THEREFORE BE IT RESOLVED, the Board of County Commissioners of the County of Warren authorizes the Warden and the Department of Human Services Director to execute a Memorandum of Understanding between the Warren County Department of Human Services and Warren County Department of Corrections during the period January 1, 2025 through December 31, 2025.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 85-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS ON BEHALF OF THE WARREN
COUNTY LIBRARY COMMISSION (CATHERINE DICKSON HOFMAN
BRANCH, BLAIRSTOWN, NEW JERSEY) AND THE EPISCOPAL
CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF
JANUARY 1, 2025 THROUGH JANUARY 1, 2026 SUBJECT TO A MONTH
TO MONTH BASIS THROUGH 2025 IN THE AMOUNT OF \$665.00 PER
MONTH**

WHEREAS, the Warren County Department of Public Works on behalf of the Warren County Library Commission (Catherine Dickson Hofman Branch, Blairstown, New Jersey) is the authorized county administrator of funds for the provision of space for pick up and drop off of borrowed library materials and limited services; and

WHEREAS, the Undercroft in the Episcopal Church of St. Luke and St. Mary's Hope, NJ location will be utilized by staff for administrative purposes for pick up and drop off of borrowed library materials and limited services; and

WHEREAS, the Warren County Department of Public Works on behalf of the Warren County Library Commission and the Episcopal Church of St. Luke and St. Mary have crafted a Memorandum of Understanding which outlines a coordinated initiative to provide temporary library space for pick up and drop off of borrowed library materials and limited services to library patrons in Hope, NJ and the surrounding area; and

WHEREAS, the Memorandum of Understanding shall continue a replicable model and partnership for providing services to Warren County's library patrons.

NOW, THEREFORE BE IT RESOLVED, the Board of County Commissioners of the County of Warren authorizes the Warren County Department of Public Works Director on behalf of the Library Commission to execute the Memorandum of Understanding between the Warren County Department of Public Works on behalf of the Warren County Library Commission and the Episcopal Church of St. Luke and St. Mary during the period January 1, 2025 through January 1, 2026 subject to extension on a month to month basis through 2025.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 86-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT
AGREEMENT BETWEEN MICHAEL KOOMAN AND THE COUNTY OF
WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD,
TOWNSHIP OF WHITE**

WHEREAS, Grantor is the owner of lands in the Township of White, County of Warren, State of New Jersey, known as Block 18, Lot 74.01, and having a street address of 96 Lommason Glen Road a/k/a County Route 626, and

WHEREAS, Grantor has agreed to execute this instrument for the purpose of conveying to Grantee certain permanent construction and maintenance easements and a temporary site mitigation work easement; and

WHEREAS, an appraisal of the subject property was appraised on 1/3/2025 by Matthew S. Nemeth of Prestige Real Estate Services LLC for \$ 2,378 Dollars; and

WHEREAS, the County of Warren is authorized to execute the Easement Agreement between Michael Kooman and the County of Warren, a copy of which is attached.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners as follows.

1) The Director of the Board of County Commissioners and Clerk/Administrator of the County of Warren are authorized to execute the Agreement by and between Michael Kooman and the County of Warren, a copy of which is attached hereto and made a part hereof.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E7)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 87-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT
AGREEMENT BETWEEN CHARLES J. SMITH AND MARILYN D. SMITH
AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON
GLEN ROAD, TOWNSHIP OF WHITE**

WHEREAS, Grantor is the owner of lands in the Township of White, County of Warren, State of New Jersey, known as Block 18, Lot 72, and having a street address of 64 Lommason Glen Road a/k/a County Route 626, and

WHEREAS, Grantor has agreed to execute this instrument for the purpose of conveying to Grantee certain permanent construction and maintenance easements and a temporary site mitigation work easement; and

WHEREAS, an appraisal of the subject property was appraised on 1/3/2025 by Matthew S. Nemeth of Prestige Real Estate Services LLC for \$ 784 Dollars; and

WHEREAS, the County of Warren has engaged in negotiations with the owner of Block 18, Lot 72, and having a street address of 64 Lommason Glen Road a/k/a County Route 626, relative to the granting of an easement on the property for the benefit of the County of Warren; and

WHEREAS, the County of Warren and the property owner have agreed upon the terms of easement agreement; and

WHEREAS, the County of Warren is authorized to execute the Easement Agreement between Charles J. Smith and Marilyn D. Smith and the County of Warren, a copy of which is attached; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners as follows:

1) The Director of the Board of County Commissioners and Clerk/Administrator of the County of Warren are authorized to execute the Agreement by and between Charles J. Smith and Marilyn D. Smith and the County of Warren, a copy of which is attached hereto and made a part hereof.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(E8)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 88-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2507R FOR PROFESSIONAL
ENGINEERING SERVICES, FOR BUILDING ENERGY MODELING
SERVICES AT THE WARREN COUNTY LIBRARY (CATHERINE
DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) FOR
JCP&L APPLICATION TO STRUNK-ALBERT ENGINEERING OF EAST
STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF
\$6,550.00**

WHEREAS, there exists a need for the professional engineering services of an engineer for building energy modeling services at the Warren County Library (Catherine Dickson Hofman Branch, Blairstown, New Jersey, for JCP&L application; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 153906-5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$6,550.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the

provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(H1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 89-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING A PURCHASE ORDER TO ELECTION
SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND
SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR
THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 FOR
THE WARREN COUNTY ELECTION BOARD IN THE TOTAL
CONTRACT AMOUNT OF \$92,985.00**

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW, THEREFORE, BE IT RESOLVED, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 – Election Board – Contracted Services

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock
(H2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 90-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING PURCHASE ORDER TO ELECTION
SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND
SOFTWARE MAINTENANCE (DX450 & POLLBOOKS) FOR THE PERIOD
OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 FOR THE
WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT
AMOUNT OF \$49,107.00**

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW, THEREFORE, BE IT RESOLVED, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 – Election Board – Contracted

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock
(H3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 91-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO AIS,
INC. C/O ARD FACILITIES MANAGEMENT GROUP LLC D/B/A
PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY
ENGINEER'S OFFICE UNDER NEW JERSEY STATE CONTRACT #19-
FOOD-00876 IN THE CONTRACT AMOUNT OF \$53,048.10**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for furniture for the Warren County Engineer's office and is hereby awarded

**to . . . AIS, Inc. C/O Ard Facilities Management LLC D/B/A Paramount FMS, Branchburg, New Jersey
in the amount of . . . \$53,048.10**

at the prices established under New Jersey State Contract #19-Food-00876,

Funding for this contract has been provided in account 0415A503/5062

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(H4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 92-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2510R FOR PROFESSIONAL
ARCHITECTURAL AND ENGINEERING SERVICES FOR BUILDING
ENVELOPE IMPROVEMENTS TO THE WAYNE DUMONT, JR.
ADMINISTRATION BUILDING FOR THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE,
OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF
\$57,750.00**

WHEREAS, there exists a need for the professional services of an architect to provide architectural and engineering services for building envelope improvements at the Wayne Dumont, Jr. Administration Building; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital account 0415A503/5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and DI Group Architecture, of New Brunswick, New Jersey, for professional services for the above project, in the approximate amount not to exceed \$57,750.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(H5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 93-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2456 FOR THE WARREN
COUNTY DEPARTMENT OF PUBLIC WORKS RE-ROOFING PROJECT
AT THE WARREN COUNTY HOPE GARAGE TO HANCE
CONSTRUCTION, INC., WASHINGTON, NEW JERSEY, IN THE TOTAL
CONTRACT AMOUNT OF \$348,600.00**

BE IT RESOLVED, that contract WC2456 for the Warren County Department of Public Works Re-roofing Project at the Warren County Hope Garage is hereby awarded

to Hance Construction, Inc. .

in the amount of \$348,600.00

as per their bid submitted . . . January 22, 2025

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in 0424A502-5062

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock
(H6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 94-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2511R FOR PROFESSIONAL
SERVICES FOR SURVEY AND REGULATORY RESEARCH AT BREAD
LOCK PARK FOR FEASIBILITY ASSESSMENT TO COLLIERS
ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY IN THE
TOTAL CONTRACT AMOUNT OF \$38,000.00**

WHEREAS, there exists a need for the professional services of an engineer for survey and regulatory research at Bread Lock Park for feasibility assessment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 03892/5100

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$38,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of it's adoption.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock
(H7)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 95-25

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION REAPPOINTING A MEMBER TO THE
POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

WHEREAS, the resolution of the County of Warren, entitled "Resolution Creating the Pollution Control Financing Authority of Warren", adopted August 14, 1974, has become and is fully effective and the Clerk of the Board of Chosen Freeholders has filed a certified copy thereof in the Office of the Secretary of State of New Jersey as provided in Section 4 (e) of the New Jersey Industrial Pollution Control Financing Law, and there has been duly created and there is validly existing the Pollution Control Financing Authority of Warren County, a body corporate and politic of the State of New Jersey, pursuant to said New Jersey Industrial Pollution Control Financing Law; and

WHEREAS, the Warren County Board of County Commissioners must file with the Secretary of State of the State of New Jersey a resolution appointing or replacing members of the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren, as follows:

Section 1. The following person is reappointed as a member of the Pollution Control Financing Authority of Warren County to serve for a term expiring on the first day of February of the year set opposite his name:

Angelo Accetturo Term to expire: February 1, 2030

Section 2. A copy of this resolution, duly certified by the Clerk of the Board of County Commissioners of the County of Warren shall forthwith be filed by said Clerk in the Office of the Secretary of State of the State of New Jersey.

Section 3. This resolution shall take effect immediately.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 96-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO
EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY
COMMISSIONERS OF THE COUNTY OF WARREN, THE WARREN
COUNTY PROSECUTOR, AND THE DETECTIVES OF THE
POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL 331, WARREN
COUNTY, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH
DECEMBER 31, 2027**

WHEREAS, the Board of County Commissioners of the County of Warren, the Warren County Prosecutor, and the Detectives of the Policemen's Benevolent Association Local 331, have completed labor negotiations and have agreed to the terms and conditions of employment;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that the Director of the Board is hereby authorized and directed to execute an agreement between the Board of County Commissioners of the County of Warren, the Warren County Prosecutor, and the Detectives of the Policemen's Benevolent Association Local 331 for the period of January 1, 2024 through December 31, 2027.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock

(J1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 97-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL
POLICIES**

BE IT RESOLVED by the Warren County Board of County Commissioners that sections of the Warren County Personnel Policies are amended to reflect changes that impact the administrative policies and procedures governing Warren County employees; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that the following amendment as described below and annexed hereto be approved and implemented.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that the amendment to the Warren County Personnel Policies is approved and made effective February 12, 2025.

Amendment

Section 219. Telephone Usage

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock
(J2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 98-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

RESOLUTION CREATING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZENS PROGRAMS, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SUPERVISOR SENIOR CITIZENS OUTREACH AND REFERRAL, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES

BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that a full-time position of Field Representative Senior Citizens Programs, classified, is created within the Warren County Department of Human Services, Division of Aging & Disability Services to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that a full-time position of Supervisor Senior Citizens Outreach and Referral, classified, is hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the full-time position of Field Representative Senior Citizens Programs, classified, is created and established on AFSCME Local 3287, Range 1440 and made effective February 12, 2025.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(J3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 99-25

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING
CLERK 3, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF
PROGRAM DEVELOPMENT SPECIALIST CULTURAL AND HERITAGE
AFFAIRS, CLASSIFIED, WITHIN THE WARREN COUNTY
DEPARTMENT OF LAND PRESERVATION**

BE IT RESOLVED by the Warren County Board of County Commissioners that a full-time position of Keyboarding Clerk 3, classified, is created within the Warren County Department of Land Preservation to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that a part-time position of Program Development Specialist Cultural and Heritage Affairs, classified, is hereby abolished.

NOW, THEREFORE BE IT RESOLVED that a full-time position of Keyboarding Clerk 3 is created and established on AFSCME Local 3287, Range 0740, and made effective February 12, 2025.

RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock
(J4)