

# MINUTES

JANUARY 8, 2025

*\*These minutes were approved by the Board of County Commissions on March 26, 2025. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Budget Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere New Jersey on January 8, 2025 at 6:00 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Commissioner James R Kern, Commissioner Deputy Director Lori Ciesla and Commissioner Director Jason Sarnoski. Also attending were County Administrator Alex J. Lazorisak, Assistant County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

After leading the flag salute, Director Sarnoski confirmed with the County Administrator that the meeting notice complied with the Open Public Meetings Act, Chapter 231, P.L. 1975.

## Approval of Minutes

On motion by James Kern III, seconded by Lori Ciesla, the minutes of Executive Session of December 11, 2024 were approved.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

## PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Sylvia Zika, resident of Blirstown Township, had questions about the Cooperative Purchasing System. It was explained there are several co-ops for example there are State co-ops and County co-ops. County Administrator Alex Lazorisak provided an explanation. It's a collective group of government entities that can get goods, supplies and services at a reasonable, lesser rate. They are pre-qualified and pre bid. It's to save money on purchasing items. It's wholesale buying with other municipalities and counties. Any time you are in a co-op you get better pricing. Every government agency is in a co-op in some form.

Matt Polsky, resident from Belvidere, said he serves on the County's Environmental Advisory Committee, however, he is speaking tonight on behalf of himself. He is in support of Item H-11. He gave three reasons why he is supporting the resolution: cost savings, preparedness for intense storms, and societal unity. He feels this could be a model for the whole country. He referred to an audit of a municipality in the County that was completed recently and though they were missing the following:

- Some of the ways to make solar power cost effective.
- There was nothing on insulation (triple-glazed windows).
- Heat pumps.

Mr. Polsky also suggested the County adapt the contractor process to help municipalities with sustainable New Jersey certification. He closed by mentioning a presentation that will be taking place in March by a Rutgers Cooperative Extension scientist regarding climate change in New Jersey. It will be customized for Warren County.

FINANCIAL RESOLUTIONS

**RESOLUTION 20-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION TO PAY BILLS.  
Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTIONS

**RESOLUTION 21-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025.  
Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 22-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$1,203,406.08 FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025.  
Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 23-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION DESIGNATING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN.  
Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 24-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ESTABLISH A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO COOPERATIVE PRICING AGREEMENTS WITH OTHER CONTRACTING UNITS.  
Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

RESOLUTIONS APPROVING SPECIFICATIONS

**RESOLUTION 25-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR 2022 RESURFACING & REHABILITATION OF COUNTY ROUTES #519, #521, #623, #625, #629, #631, #646, #655, #667 & #683 ALLAMUCHY, BLAIRSTOWN, HARMONY, INDEPENDENCE,

LOPATCONG, MANSFIELD, OXFORD, WASHINGTON & WHITE TOWNSHIPS & TOWN OF PHILLIPSBURG CONTRACT #WC2434.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 26-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPROVING SPECIFICATION WC2501 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE COUNTY LAND FOR AGRICULTURE, APPROXIMATELY 25 ACRES, BLOCK 11, LOTS 1, 18 AND 27 OF FRANKLIN TOWNSHIP.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 27-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPROVING SPECIFICATION WC2502 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE COUNTY LAND FOR FARMING, 15.0 ACRES, FOUL RIFT ROAD & ROUTE 519-BLOCK 21, LOT 14 OF WHITE TOWNSHIP, PROPERTY ADJACENT TO THE WARREN COUNTY WAYNE DUMONT, JR. ADMINISTRATION BUILDING.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS**

**RESOLUTION 28-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-6 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES FOR A NET INCREASE OF \$8,000.00 AND REVISED CONTRACT AMOUNT OF \$20,000.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 29-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDING CONTRACT WC24104L-3 WITH THE KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN KNOWLTON, NJ ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$1,800.00 PER MONTH.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 30-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES- DIVISION OF SENIOR SERVICES UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 IN THE CONTRACT AMOUNT OF \$89,469.23.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 31-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDDING A PURCHASE ORDER TO REVOLUTION DATA SYSTEMS LLC OF ABITA SPRINGS, LA, FOR ANNUAL RENEWAL FOR APPLICATIONXTENDER MAINTENANCE AND SUPPORT FROM JANUARY 1, 2025 TO DECEMBER 31, 2025 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE CONTRACT AMOUNT OF \$30,037.94.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 32-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO RINGCENTRAL, INC.FOR CORE IMPLEMENTATION FOR A NEW COUNTY PHONE SYSTEM INCLUDING STATEMENT OF WORK AND AN INITIAL AGREEMENT UNDER THE NASPO COOPERATIVE PRICING SYSTEM #AR2505 IN THE TOTAL CONTRACT AMOUNT OF \$73,947.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 33-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION EXTENDING CONTRACT WC2301 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO RIVER HOLLOW FARMS LLC, FOR ANNUAL RENT OF \$23,635.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 34-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION EXTENDING CONTRACT WC2302 FOR THE LEASE OF COUNTY PROPERTY (SINGLEY PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO LEONARD TRUSZKOWSKI, FOR ANNUAL RENT IN THE AMOUNT OF \$1,989.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 35-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION EXTENDING CONTRACT WC2401 FOR THE LEASE OF COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE SECOND YEAR OF THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO G. SMITH FARMS IN THE ANNUAL CONTRACT AMOUNT OF \$432.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 36-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION EXTENDING CONTRACT WC2402 FOR THE LEASE OF COUNTY PROPERTY (HAMLEN FARM) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO DOWN 2 EARTH FARMS, FOR ANNUAL RENT IN THE AMOUNT OF \$11,628.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 37-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDED CONTRACT WC24105 FOR SECURITY FENCING AROUND THE WARREN COUNTY COURTHOUSE PARKING AREA TO TONY’S CONCRETE CONSTRUCTION, INC., NEWARK, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$197,000.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 38-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION AWARDED CONTRACT WC24118R FOR A FEASIBILITY STUDY TO ASSESS WARREN COUNTY’S FACILITIES AND DEVELOP SUSTAINABILITY STANDARDS FOR ENERGY EFFICIENCY AND ENVIRONMENTAL RESPONSIVENESS TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$24,500.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 39-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND AUTHORIZATION FOR THE REPLACEMENT OF BOILERS IN THE WARREN COUNTY BELVIDERE ROADS GARAGE WC24119R TO CHE MECHANICAL SERVICES, IN THE CONTRACT AMOUNT NOT TO EXCEED \$29,900.00.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Mr. Kern thanked Mr. Polsky for his comments. He reiterated the cost savings when an individual homeowner does an energy audit, they can see a couple hundred dollars of savings. This can lead to some potentially significant savings for the County.

Ms. Ciesla agrees. Once we have the little blueprint down, we can share it with the municipalities.

Mr. Sarnoski agreed. He is all for saving. Anytime we’ve built a new building, we’ve always incorporated energy efficiency into it and saved money on our utility expenses down the road.

**RESIGNATIONS/APPOINTMENTS**

On motion by James Kern III, seconded by Lori Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF SUSIE MIHALSKI FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES EFFECTIVE MAY 31, 2024.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

On motion by James Kern III, seconded by Lori Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF WILLIAM E. HANN, JR. FROM THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS EFFECTIVE JANUARY 1, 2025.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**MINUTES**

**JANUARY 8, 2025**

On motion by James Kern III, seconded by Lori Ciesla, RECOMMENDATION TO ACCEPT RESIGNATIONS OF SCOTT POHL AND RICH GELSON FROM THE WARREN COUNTY LOCAL ADVISORY COUNCIL ON ALCOHOL AND DRUG ABUSE.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 40-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 41-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**PERSONNEL RESOLUTIONS**

**RESOLUTION 42-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CREATING THE POSITION OF DIRECTOR OF ENGINEERING WITHIN THE WARREN COUNTY ENGINEERING DEPARTMENT.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 43-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPOINTING MICHAEL S. FINELLI TO THE POSITION OF DIRECTOR OF ENGINEERING, UNCLASSIFIED, WITHIN THE DEPARTMENT OF ENGINEERING.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 44-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION APPOINTING CHRISTOPHER M. GRANT TO THE POSITION OF DEPUTY WARDEN, CLASSIFIED, WITHIN THE WARREN COUNTY CORRECTIONAL CENTER.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 45-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CREATING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE LIEUTENANT, CLASSIFIED, AND ABOLISHING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE CAPTAIN, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF CORRECTIONS.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

**RESOLUTION 46-25**

On motion by James Kern III, seconded by Lori Ciesla, RESOLUTION CREATING A FULL-TIME POSITION OF LIBRARIAN 3, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF LIBRARIAN 4, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY.

Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

Mr. Kern welcomed on board Mr. Finelli and thinks it will be a great thing for the County. He has great knowledge of the County and he thinks the municipalities are looking forward to working with him.

Mr. Finelli responded he is looking forward to the opportunity. He has worked with a few of the gentlemen on the dais for many years in different capacities and we've always had a good working relationship. He looks forward to joining the team.

Mr. Sarnoski is looking forward to working with Mr. Finelli. We've built a very good team in our County because we hire people who are very knowledgeable and they are not many people who know more about this County than Mr. Finelli. He is looking forward to having the additional support.

**REPORTS AND COMMENTS**

County Counsel Joe Bell has a few matters to discuss in Executive Session regarding three new lawsuits that are against the County relating to former Sheriff Bullock that happened many years ago and also to discuss the Star Leger case and ramifications that are coming forth. The next hearing date is February 26.

County Engineer Bill Gleba had one matter to discuss. County Route 659 construction Spring Valley Road, Hardwick Township. They had a pre-construction meeting last Friday, and they went over some of the concerns that the schools and municipalities have. They have variable message boards up. They are going to start construction this week, but the contractor wanted to go back and look at the schedule. Mr. Gleba is hoping to have an updated schedule by the end of this week. Right now, things are moving ahead. The contract is set for April 25 to be completed.

County Planner Dave Dech confirmed at the February 24<sup>th</sup> County Planning Board meeting, they will have the information session on the State plan. It's a public meeting. Municipal officials will be invited. Notices will be going out shortly.

County Public Works Direct Emily Hammer has no formal report tonight. She did echo the Board's sentiments in welcoming Mr. Finelli and she looks forward to working with him.

County CFO Kim Francisco has no official report this evening.

County Administrator Alex Lazorisak has just the Vacancy Report for the Board's review. Nothing out of the ordinary, a few backfill positions. He also noted there are various items for Executive session.

COMMISSIONER COMMENTS

Mr. Kern has one item for discussion. For the next meeting he would like this Board to consider a resolution urging the legislature to allow government entities to advertise on our own websites. We are working on getting some data that he thinks will help our case. As more and more comes to light, and again, thanks to Joe Bell for putting together a very smart lawsuit, more information has come available. If we are talking about transparency of government and keeping people informed, we need to get people the information where they are going to see it. They are not seeing it in 1. A printed newspaper, 2. They are not seeing it buried in the classified section of only certain designated news sites. It's a conversation we should still continue to have. He will continue to work with County Counsel.

Ms. Ciesla reported on the County's Bicentennial year. They have been going to different town meetings and asking them to provide historical information.

Ms. Ciesla also reminded everyone to prepare for the upcoming storm.

Mr. Sarnoski had nothing to report on this evening.

CLOSING PUBLIC COMMENTS

Matt Polsky, Belvidere, thanked the Board for letting him continue from earlier in the meeting. He spoke of resiliency and the impact on agriculture and the potential for agriculture to really come through with sequestering carbon in the soil. There is research and development going on that will have to take place over the next few years so we can figure out how to do it right. This could be a real opportunity for farmers in Warren County. He asked the Board to review the feasibility study carefully to make good decisions on what they think is best for the county and its people. He referenced an article in The Times about the local Christmas Tree Farm, Wyckoff's which spoke of the cost of Christmas trees rising, not only due to normal price increases, but also due to climate change.

Mr. Polsky ended by stating the Board may want to take advantage of seminars being offered regarding resilience and grant opportunities that might be available. He commented he has information if anyone is interested.

Sylvia Zika, Blairstown, handed the Board a copy of the following statement that she said she would like to read into the record:

"The January 4 public meeting reviewed proposed 2025 budgets of Warren County agencies. When I saw there were no supporting documents of the agenda, I asked presenters for a copy of their budgets, which they were happy to provide, but were told by Administrator Lazorisak it was illegal for them to give me the documents and that I must go through the OPRA process. It is not illegal. The Open Public Records Act provides that one may request government records without an OPRA. It is at the discretion of the county. It seems Warren County wants to make its records available only through formal OPRA requests, but then one will not have them for the public meetings. Therefore, I ask that supporting documents to an agenda be available without an OPRA and be available with the agenda before public meetings, to allow

citizens time to understand the issues to be discussed. I can't imagine how anyone could prepare informed questions and participate in an intelligent way with the decision-making process, if one doesn't have a chance to review the info beforehand. In addition, this promotes transparency and ensures everyone has the same level of information. So I am asking that hard copies of the reports you received on January 4 be provided to me tonight, so I may review them before the next meeting on January 11, and that in the future, supporting documents be made available with the agenda in accordance with the Sunshine Law. Also on January 4, what happened to me is not under the rules of decorum. It should never happen to another person. During the January 4 meeting, I was harassed by Chief of Staff, Chris Infinito and Administrator Lazorisak when I asked a presenter for his report, which he graciously supplied. Moments later, without warning, Mr. Infinito leaned over from behind me and suddenly and roughly grabbed the papers out of my hands and then told the presenter it was illegal for him to give me the information and that the law requires I file an OPRA. After that, Mr. Lazorisak quickly and in a very irritated and hostile way, approached me and loudly accused me of breaking the law. I was treated in a very unfavorable way and made to feel intimidated and humiliated in front of everyone attending the meeting. While these types of actions may not be overtly illegal, it degrades a person and damages the respectful conduct at public forums.”

Ms. Zika concluded by saying she was done with her statement and asked if there were any questions.

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

**RESOLUTION 47-25**

On motion by James Kern III, seconded by Lori Ciesla, A Resolution authorizing Executive Session of the Warren County Board of County Commissioners providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A.10:4-12 at 6:28 p.m. Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

On motion by James Kern III, seconded by Lori Ciesla, the board adjourned Executive Session and returned to Open Session at 6:53 p.m. Recorded vote: James Kern III, Lori Ciesla, Jason Sarnoski: yes

ADJOURNMENT

On motion by James Kern III, seconded by Lori Ciesla, and there being no further business before the board, the meeting was adjourned at 6:53 p.m.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 20-25**

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2024-50 and 2025-1, dated January 8, 2025**, in the amount of **\$6,622,471.70** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2024-50	12/18/2024	\$1,009,196.71	
2025-1	1/8/2025	<u>1,020,574.76</u>	
TOTAL			\$2,029,771.47
Horizon (Prescription, Claims, Admin)	1/2/2025	\$715,254.25	
Aetna	1/2/2025	233,235.25	
Sun Life Financial	1/2/2025	68,054.30	
Synchrony Rx	12/15/2024	325,469.21	
Home Depot	1/3/2025	9,078.36	
Delta Dental - Jan 2025	12/17/2024	<u>40,837.06</u>	
TOTAL-OTHER			1,391,928.43
Payroll including Longevity	12/12/2024	\$1,622,437.56	
Payroll	12/26/2024	<u>1,578,334.24</u>	
TOTAL WAGES, FRINGE, MEALS			<u>3,200,771.80</u>
GRAND TOTAL			<u>\$6,622,471.70</u>

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(D1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 21-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM  
OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT  
OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY  
SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO  
PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED  
MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE  
SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH,  
LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD  
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, the Warren County Division of Aging & Disability Services administers Federal funds for the provision of a congregate meal program for Warren County’s older populace; and

**WHEREAS**, the Phillipsburg Area Senior Center seeks to provide nutritional daily meals to residents of Phillipsburg and surrounding municipalities; and

**WHEREAS**, the Division of Aging & Disability Services and the Phillipsburg Area Senior Center have crafted a Memorandum of Agreement which outlines a coordinated initiative to provide a daily meal program to benefit senior residents of Phillipsburg and the surrounding area; and

**WHEREAS**, the Memorandum of Agreement is subject to renewal; and

**WHEREAS**, the Memorandum of Agreement shall continue a replicable model and partnership for providing increased services to Warren County’s senior citizens.

**NOW, THEREFORE BE IT RESOLVED**, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Agreement between the Warren County Department of Human Services – Division of Aging & Disability Services and the Phillipsburg Area Senior Center for congregate and home delivered meal services benefitting senior residents of the municipalities of Phillipsburg, Alpha, Greenwich, Lopatcong, Harmony and Pohatcong during the period January 1, 2025 through December 31, 2025.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(E1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 22-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN  
AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR  
CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE  
FUNDS IN THE AMOUNT OF \$1,203,406.08 FOR THE PERIOD JANUARY  
1, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, on August 14, 2024, the Warren County Board of County Commissioners approved the 2025 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) application through the NJ Transit Corporation; and

**WHEREAS**, NJ Transit has approved the 2025 Warren County SCDRTAP application with anticipated funding of \$1,203,406.08.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the Agreement with the NJ Transit Corporation for the use of the 2025 Senior Citizen and Disabled Resident Transportation Assistance Program funds for a total of \$1,203,406.08.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

(E2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 23-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION DESIGNATING MARIE S. WATTERS, WARREN COUNTY  
PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE  
OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN**

**WHEREAS**, the Board of County Commissioners of the County of Warren is required to appoint a Public Agency Compliance Officer (P.A.C.O.) pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27);

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that Marie S. Watters is hereby designated as Public Agency Compliance Officer (P.A.C.O.) for a term of January 10, 2025 thru January 9, 2026.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(E3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 24-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO  
ESTABLISH A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO  
COOPERATIVE PRICING AGREEMENTS WITH OTHER  
CONTRACTING UNITS**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administrations; and

**WHEREAS**, The County of Warren, State of New Jersey is desirous of establishing a Cooperative Pricing System and entering into a Cooperative Pricing Agreement with other contracting units;

**WHEREAS**, the County of Warren has agreed to serve as the Lead Agency for a Cooperative Pricing Unit; and

**WHEREAS**, on January 8, 2025 the governing body of the County of Warren, State of New Jersey duly considered the establishment of a Cooperative Pricing System for the provision of goods and services,

**NOW, THEREFORE BE IT RESOLVED;** The County of Warren hereby authorized the creation of a Cooperative Pricing System with the County of Warren serving as the Lead Agency.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(E4)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 25-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR 2022  
RESURFACING & REHABILITATION OF COUNTY ROUTES #519, #521,  
#623, #625, #629, #631, #646, #655, #667 & #683 ALLAMUCHY,  
BLAIRSTOWN, HARMONY, INDEPENDENCE, LOPATCONG,  
MANSFIELD, OXFORD, WASHINGTON & WHITE TOWNSHIPS &  
TOWN OF PHILLIPSBURG CONTRACT #WC2434**

**BE IT RESOLVED** that the plans and specifications for Contract #WC2434 for the 2022 Resurfacing & Rehabilitation of County Routes #519, #521, #623, #625, #629, #631, #646, #655, #667 & #683 Allamuchy, Blairstown, Harmony, Independence, Lopatcong, Mansfield, Oxford, Washington & White Townships & Town of Phillipsburg are hereby approved.

**BE IT FURTHER RESOLVED** that the County Engineer is hereby directed to advertise for proposals for the above project at least 10 days prior to the receipt of bids in

---

**THE STAR-LEDGER**

---

**TENTATIVE SCHEDULE**

**ADVERTISING DATE** - Tuesday, January 14, 2025

**BIDS TO BE RECEIVED** - Tuesday, February 11, 2025

**AWARD DATE** - Wednesday, February 26, 2025

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

(F1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 26-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPROVING SPECIFICATION WC2501 AND  
AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE  
COUNTY LAND FOR AGRICULTURE, APPROXIMATELY 25 ACRES,  
BLOCK 11, LOTS 1, 18 AND 27 OF FRANKLIN TOWNSHIP**

**BE IT RESOLVED**, that specification WC2501 for lease of county owned land for farming purposes is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(F2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 27-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPROVING SPECIFICATION WC2502 AND  
AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE  
COUNTY LAND FOR FARMING, 15.0 ACRES, FOUL RIFT ROAD &  
ROUTE 519-BLOCK 21, LOT 14 OF WHITE TOWNSHIP, PROPERTY  
ADJACENT TO THE WARREN COUNTY WAYNE DUMONT, JR.  
ADMINISTRATION BUILDING**

**BE IT RESOLVED**, that specification WC2502 for lease of county owned land for farming purposes is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak  
(F3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 28-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR  
CONTRACT #WC2313FO-6 TO VAN CLEEF ENGINEERING  
ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR  
CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR  
UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND  
STRUCTURES FOR A NET INCREASE OF \$8,000.00 AND REVISED  
CONTRACT AMOUNT OF \$20,000.00**

**WHEREAS**, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, additional inspection hours are needed to complete the project for a net increase of \$8,000.00; and

**WHEREAS**, adequate funds are available in account 40165 5100 ETWN 4834 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$8,000.00 and a revised contract amount of \$20,000.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

(H1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 29-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AWARDING CONTRACT WC24104L-3 WITH THE  
KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN  
KNOWLTON, NJ ON A MONTH TO MONTH BASIS FOR THE PERIOD  
OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT  
OF \$1,800.00 PER MONTH**

**BE IT RESOLVED**, that this contract is awarded to the Knowlton Township Lions to provide a nutrition site in Knowlton, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$1,800.00 per month January 1, 2025 through December 31, 2025

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract is provided in accounts 017000/5053 – 013540/5080

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 30-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO  
PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY  
DEPARTMENT OF HUMAN SERVICES- DIVISION OF SENIOR  
SERVICES UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876  
IN THE CONTRACT AMOUNT OF \$89,469.23**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for furniture for the Warren County Department of Human Services- Division of Senior Services and is hereby awarded

to . . . Paramount FMS, Branchburg, New Jersey

**in the amount of . . .** \$89,469.23

at the prices established under New Jersey State Contract #19-Food-00876,

Funding for this contract has been provided in accounts 013450/5053-0419A513/5062-0423A502/5062

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 31-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AWARDING A PURCHASE ORDER TO REVOLUTION  
DATA SYSTEMS LLC OF ABITA SPRINGS, LA, FOR ANNUAL  
RENEWAL FOR APPLICATIONXTENDER MAINTENANCE AND  
SUPPORT FROM JANUARY 1, 2025 TO DECEMBER 31, 2025 FOR THE  
WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE  
CONTRACT AMOUNT OF \$30,037.94**

**WHEREAS**, it has been recommended that the county issue a purchase order to renew annual maintenance and support for ApplicationXtender for the Warren County Information Systems Department; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW THEREFORE, BE IT RESOLVED**, that a contract be awarded to Revolution Data Systems LLC, of Abita Springs, LA to for renewal of annual maintenance and support of ApplicationXtender

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Revolution Data Systems LLC, of Abita, LA
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in capital account 0423A405/5059

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

(H4)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 32-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO  
RINGCENTRAL, INC. FOR CORE IMPLEMENTATION FOR A NEW  
COUNTY PHONE SYSTEM INCLUDING STATEMENT OF WORK AND  
AN INITIAL AGREEMENT UNDER THE NASPO COOPERATIVE  
PRICING SYSTEM #AR2505 IN THE TOTAL CONTRACT AMOUNT OF  
\$73,947.00**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for a new county phone system including statement of work and an initial agreement for the Warren County Information Systems Department and is hereby awarded

to . . . RingCentral, Inc., Belmont, California

**in the amount of . . . \$73,947.00**

at the prices established under Naspo Cooperative Pricing System #AR2505

Funding for this contract has been provided in account 014400/5076

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H5)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 33-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION EXTENDING CONTRACT WC2301 FOR THE LEASE OF  
COUNTY PROPERTY (NABOZNY PROPERTY) FOR THE THIRD AND  
FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF  
APRIL 1, 2025 THROUGH MAY 31, 2026 TO RIVER HOLLOW FARMS  
LLC, FOR ANNUAL RENT OF \$23,635.00**

**BE IT RESOLVED**, that Contract WC2301 for lease of county property for agricultural purposes in Franklin and Greenwich Townships, property identified as Block 39, Lot 1, and Block 15, Lot 4, approximately 72.50 acres is hereby extended

to . . . River Hollow Farms LLC, Stewartsville, New Jersey

annual rent of \$326.00 per acre for a total amount of \$23,635.00

as per his bid submitted February 7, 2023

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H6)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 34-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION EXTENDING CONTRACT WC2302 FOR THE LEASE OF  
COUNTY PROPERTY (SINGLEY PROPERTY) FOR THE THIRD AND  
FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF  
APRIL 1, 2025 THROUGH MAY 31, 2026 TO LEONARD TRUSZKOWSKI,  
FOR ANNUAL RENT IN THE AMOUNT OF \$1,989.00**

**BE IT RESOLVED**, that Contract WC2302 for lease of county property for agricultural purposes in Franklin Township, property identified as Block 18, Lot 19, approximately 13 acres is hereby extended

**to . . .** Leonard Truskowski, Stewartsville, New Jersey

annual rent of \$153.00 per acre for a total amount of \$1,989.00

as per his bid submitted February 7, 2023

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H7)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 35-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION EXTENDING CONTRACT WC2401 FOR THE LEASE OF  
COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE SECOND  
YEAR OF THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1,  
2025 THROUGH MAY 31, 2026 TO G. SMITH FARMS IN THE ANNUAL  
CONTRACT AMOUNT OF \$432.00**

**BE IT RESOLVED**, that Contract WC2401 for lease of county property for agricultural purposes in White Township, Landfill property identified as Block 32, Lot 18, approximately 43.14 acres is hereby extended

**to . . . G. Smith Farms, Belvidere, New Jersey**  
annual rent of \$10.00 per acre for a total amount of \$432.00

as per his bid submitted February 21, 2024

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H8)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 36-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION EXTENDING CONTRACT WC2402 FOR THE LEASE OF  
COUNTY PROPERTY (HAMLEN FARM) FOR THE SECOND YEAR OF A  
THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025  
THROUGH MAY 31, 2026 TO DOWN 2 EARTH FARMS, FOR ANNUAL  
RENT IN THE AMOUNT OF \$11,628.00**

**BE IT RESOLVED**, that Contract WC2402 for lease of county property for agricultural purposes in Greenwich and Lopatcong Townships, property identified as Block 23, Lot 7, and Block 98, Lot 2, approximately 38 acres is hereby extended

to . . . Down 2 Earth Farms, Phillipsburg, New Jersey

annual rent of \$306.00 per acre for a total amount of \$11,628.00

as per his bid submitted February 21, 2024

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H9)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 37-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AWARDING CONTRACT WC24105 FOR SECURITY  
FENCING AROUND THE WARREN COUNTY COURTHOUSE PARKING  
AREA TO TONY'S CONCRETE CONSTRUCTION, INC., NEWARK, NEW  
JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$197,000.00**

**BE IT RESOLVED**, that contract WC24105 the security fencing around the Warren County Courthouse parking area is hereby awarded

to Tony's Concrete Construction, Inc.

**in the amount of** \$197,000.00.

**as per their bid submitted . . .** December 19, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in 0415A503/5062

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H10)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 38-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION AWARDING CONTRACT WC24118R FOR A FEASIBILITY  
STUDY TO ASSESS WARREN COUNTY'S FACILITIES AND DEVELOP  
SUSTAINABILITY STANDARDS FOR ENERGY EFFICIENCY AND  
ENVIRONMENTAL RESPONSIVENESS TO SSP ARCHITECTURAL  
GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT  
OF \$24,500.00**

**WHEREAS**, there exists a need for professional services of an architect for a feasibility study to assess Warren County's facilities and develop sustainability standards for energy efficiency and environmental responsiveness; and

**WHEREAS**, Warren County provides services to the public in a variety of facilities, and intends for those facilities to be both operationally efficient and environmentally responsive. Existing facilities' energy consumption and strategies to reduce environmental impacts from the basis for future facilities design and operational choices that are cost effective and preserve natural resources. SSP Architectural Group will provide a energy efficiency and sustainable design study.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 0424A511/5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and SSP Architectural Group, of Somerville, New Jersey, for professional services for the above project, in the contract amount not to exceed \$24,500.00 per letter of agreement currently on file in the Office of the

Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.

2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak  
(H11)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 39-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY  
THE LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND  
AUTHORIZATION FOR THE REPLACEMENT OF BOILERS IN THE  
WARREN COUNTY BELVIDERE ROADS GARAGE WC24119R TO CHE  
MECHANICAL SERVICES, IN THE CONTRACT AMOUNT NOT TO  
EXCEED \$29,900.00**

**WHEREAS**, the Director of Public Works, Emily Hammer, has reported that several of the boilers in the Warren County Belvidere Roads Garage have reached the end of useful life and replacement is necessary; and

**WHEREAS**, the boilers are critical for proper heating in the Warren County Belvidere Roads Garage and require immediate replacement; and

**WHEREAS**, Quotes were obtained and Che Mechanical Services., submitted the lowest responsive and responsible quote received; and

**WHEREAS**, adequate funds are available in capital account/s 0424A510-5062

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contracts Law 40A:11-6 and authorizes the replacement of boilers in the Warren County Belvidere Roads Garage.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(H12)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 40-25**

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY  
ADVISORY COUNCIL ON DISABILITIES**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Advisory Council on Disabilities.

**Appointment:**

Karyn Burrafato  
Denville, NJ 07834  
Provider  
Term to expire: 12/31/27

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

(14)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 41-25**

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY  
AGING SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Aging Services Advisory Council.

**Reappointment:**

Janis Rodgers  
Denville, NJ 07834  
Term to expire: 12/31/27

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(15)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 42-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION CREATING THE POSITION OF DIRECTOR OF  
ENGINEERING WITHIN THE WARREN COUNTY ENGINEERING  
DEPARTMENT**

**BE AND IT IS HEREBY RESOLVED** that in order to maintain the efficiency, effectiveness and continuity of Warren County government operations, the Board of County Commissioners does hereby create the title of Director of Engineering in accordance with N.J.S.A. 40:20-1.2.

**BE IT FURTHER RESOLVED** that the position of Director of Engineering, Unclassified, in accordance with N.J.S.A. 11A:3-5(1) is hereby created under the Department of Public Works as a Division Head within the Engineering Department established on Salary Grade 17 and made effective January 9, 2025.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak  
(J1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 43-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPOINTING MICHAEL S. FINELLI TO THE POSITION  
OF DIRECTOR OF ENGINEERING, UNCLASSIFIED, WITHIN THE  
DEPARTMENT OF ENGINEERING**

**BE AND IT IS HEREBY RESOLVED** that the Warren County Board of County Commissioners appoints Michael S. Finelli to the position of Director of Engineering, Unclassified, in the Department of Engineering in accordance with N.J.S.A. 11A:3-5(1) at an annual salary of \$127,000 effective January 13, 2025 and with an annual vacation leave benefit of fifteen (15) vacation days to be made effective January 13, 2025.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(J2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 44-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION APPOINTING CHRISTOPHER M. GRANT TO THE  
POSITION OF DEPUTY WARDEN, CLASSIFIED, WITHIN THE WARREN  
COUNTY CORRECTIONAL CENTER**

**BE IT RESOLVED**, by the Warren County Board of County Commissioners that Christopher M. Grant is appointed to the position of *Deputy Warden*, classified, within the Warren County Correctional Center; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that the aforementioned appointment is made effective January 9, 2025 at an annual salary of \$138,200.00.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(J3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 45-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION CREATING ONE (1) FULL-TIME POSITION OF COUNTY  
CORRECTIONAL POLICE LIEUTENANT, CLASSIFIED, AND  
ABOLISHING ONE (1) FULL-TIME POSITION OF COUNTY  
CORRECTIONAL POLICE CAPTAIN, CLASSIFIED, WITHIN THE  
WARREN COUNTY DEPARTMENT OF CORRECTIONS**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that one (1) full-time position of County Correctional Police Lieutenant, classified, is created within the Warren County Department of Corrections to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that one (1) full-time position of County Correctional Police Captain, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** that one (1) full-time position of County Correctional Police Lieutenant, classified, is created and established on 2025 FOP Lodge 170 Superior Officers Salary Guide and made effective January 9, 2025.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(J4)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 46-25**

On a motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 8, 2025.

**RESOLUTION CREATING A FULL-TIME POSITION OF LIBRARIAN 3,  
CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF  
LIBRARIAN 4, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Librarian 3*, classified, is created within the Warren County Library to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Librarian 4*, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** that a full-time position of *Librarian 3* is created and established on AFSCME Local 3287, Range 1635 and made effective January 16, 2025.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(J5)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 47-25**

On motion by **James Kern III**, seconded by **Lori Ciesla**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 8, 2025.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Liaci Litigation and Bullock Litigation.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: CWA 1032 – Nurses
- (3) *Matters Relating to the Purchase, Lease or Acquisition of Real Property*: Covanta Site and Bastedo Property.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**RECORDED VOTE: James Kern III, Lori Ciesla, Jason Sarnoski: yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
(01)