

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director  
Lori Ciesla, Deputy Director  
James R. Kern III, Commissioner



Telephone : 908-475-6500

Fax : 908-475-6528

[www.warrencountynj.gov](http://www.warrencountynj.gov)

**REGULAR MEETING AGENDA  
TUESDAY, FEBRUARY 11, 2025 — 6:00 PM  
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of February 11, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

**Notice \*This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting\***

APPROVAL OF MINUTES

1. Regular Session of October 9, 2024
2. Regular Session of October 23, 2024

3. Regular Session of November 13, 2024
4. Regular Session of November 26, 2024
5. Regular Session of December 11, 2024
6. Executive Session of January 22, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - AMERICAN HEART MONTH - FEBRUARY 2025
2. PROCLAMATION - CAREER AND TECHNICAL EDUCATION MONTH - FEBRUARY 2025 (TITLE ONLY)

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. RESOLUTION CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS

E. RESOLUTIONS

1. RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES
2. RESOLUTION TO RENEW WITH THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
3. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2024 APPLICATION FOR TEN VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION
4. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD JANUARY 1, 2025 THROUGH

DECEMBER 31, 2025

5. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES AND THE WARREN COUNTY DEPARTMENT OF CORRECTIONS FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
6. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS ON BEHALF OF THE WARREN COUNTY LIBRARY COMMISSION (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF JANUARY 1, 2025 THROUGH JANUARY 1, 2026 SUBJECT TO A MONTH TO MONTH BASIS THROUGH 2025 IN THE AMOUNT OF \$665.00 PER MONTH
7. RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN MICHAEL KOOMAN AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE
8. RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN CHARLES J. SMITH AND MARILYN D. SMITH AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2507R FOR PROFESSIONAL ENGINEERING SERVICES, FOR BUILDING ENERGY MODELING SERVICES AT THE WARREN COUNTY LIBRARY (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) FOR JCP&L APPLICATION TO STRUNK-ALBERT ENGINEERING OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$6,550.00
2. RESOLUTION AUTHORIZING A PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE

MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$92,985.00

3. RESOLUTION AUTHORIZING PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE (DX450 & POLLBOOKS) FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$49,107.00
4. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO AIS, INC. C/O ARD FACILITIES MANAGEMENT GROUP LLC D/B/A PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY ENGINEER'S OFFICE UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 IN THE CONTRACT AMOUNT OF \$53,048.10
5. RESOLUTION AWARDING CONTRACT WC2510R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR BUILDING ENVELOPE IMPROVEMENTS TO THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE, OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$57,750.00
6. RESOLUTION AWARDING CONTRACT WC2456 FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS RE-ROOFING PROJECT AT THE WARREN COUNTY HOPE GARAGE TO HANCE CONSTRUCTION, INC., WASHINGTON, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$348,600.00
7. RESOLUTION AWARDING CONTRACT WC2511R FOR PROFESSIONAL SERVICES FOR SURVEY AND REGULATORY RESEARCH AT BREAD LOCK PARK FOR FEASIBILITY ASSESSMENT TO COLLIERS ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$38,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF BRIAN SCHUBERT FROM THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT
2. RESOLUTION REAPPOINTING A MEMBER TO THE POLLUTION

CONTROL FINANCING AUTHORITY OF WARREN COUNTY  
ANGELO ACCETTURO - TERM TO EXPIRE: 02/01/30

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, THE WARREN COUNTY PROSECUTOR, AND THE DETECTIVES OF THE POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL 331, WARREN COUNTY, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2027
2. RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES
3. RESOLUTION CREATING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZENS PROGRAMS, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SUPERVISOR SENIOR CITIZENS OUTREACH AND REFERRAL, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES
4. RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF PROGRAM DEVELOPMENT SPECIALIST CULTURAL AND HERITAGE AFFAIRS, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
  - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION (NO EXECUTIVE SESSION)

P. ADJOURNMENT

County of Warren  
Board of County Commissioners

**P**

**Proclamation**

**AMERICAN HEART MONTH  
FEBRUARY 2025**

**WHEREAS**, heart disease is the leading cause of death in the United States; and

**WHEREAS**, according to the Centers for Disease and Prevention, the term "heart disease" refers to several types of heart conditions, and the most common type in the U.S. being coronary artery disease (CAD), affecting the blood flow to the heart; and

**WHEREAS**, heart disease can be referred to as the "Silent Killer" because there are often no warning signs or symptoms; and

**WHEREAS**, some health conditions increase the risk of heart disease, such as high blood pressure, high cholesterol, diabetes, obesity, tobacco use, and physical inactivity; and

**WHEREAS**, knowing the numbers of your blood pressure, cholesterol and blood sugar and body mass index can reduce your chances of developing heart disease; and

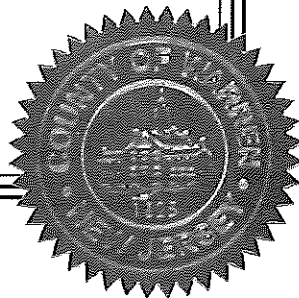
**WHEREAS**, the 2020 age-adjusted death rate for heart disease in Warren County was 180.0 per 100,000 people; higher than the New Jersey state average of 166.1 per 100,000 people; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Warren County does hereby proclaim February 2025 as "American Heart Month" in the County of Warren, State of New Jersey and calls upon our citizens to support and encourage awareness of preventing heart disease.

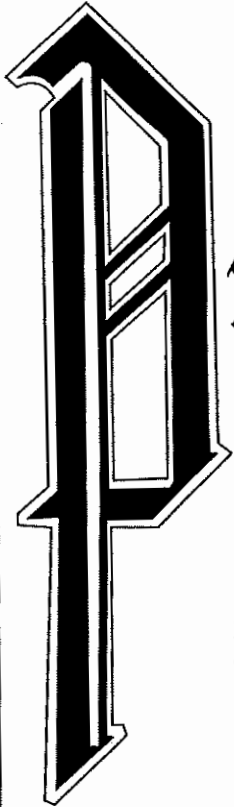
*Jason J. Sarnoski, Director  
Board of County Commissioners*

*Lori Ciesla, Deputy Director  
Board of County Commissioners*

*James R. Kern III, Commissioner  
Board of County Commissioners*



County of Warren  
Board of County Commissioners



# Proclamation

Career and Technical Education Month  
February 2025

WHEREAS, during the month of February the Career and Technical Education community celebrates Career and Technical Education Month to raise awareness of the role that Technical Schools have in readying learners for college and career success; and

WHEREAS, Career and Technical Education offers students the opportunity to gain the academic, technical, and employability skills necessary for true career readiness; and

WHEREAS, students in Career and Technical Education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS, Career and Technical Education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS, leaders from businesses and industries nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with careers in critical and growing Career and Technical Education-related fields, such as advanced manufacturing, cybersecurity, energy, health care, information technology, and transportation; and

WHEREAS, Career and Technical Education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

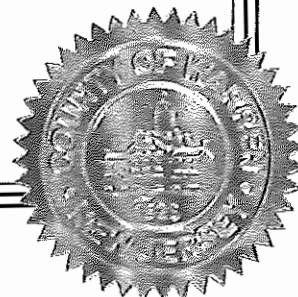
WHEREAS, Career and Technical Education programs ensure that employers have access to a qualified and thriving workforce, ensuring our nation is a strong and competitive economy.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of the County of Warren does hereby proclaim February 2025 as Career and Technical Education Month.

\_\_\_\_\_  
*Jason J. Sarnoski, Director*  
*Board of County Commissioners*

\_\_\_\_\_  
*Lori Ciesla, Deputy Director*  
*Board of County Commissioners*

\_\_\_\_\_  
*James R. Kern III, Commissioner*  
*Board of County Commissioners*





1.d: ORDINANCE NUMBER 2023-A, AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND APPROPRIATING \$ 15,732,321.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Date of Introduction: 02/22/2023 Date of Adoption: 03/22/2023

Amount of Appropriation to be transferred to Capital Improvement Fund:

Various Improvement Accounts \$ 750,000.00

TOTAL CANCELLATIONS FROM ALL ORDINANCES RETURNED  
TO CAPITAL IMPROVEMENT FUND \$ 2,006,647.03

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(D2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON  
OFFICIAL GOVERNMENT WEBSITES**

**WHEREAS**, The Board of County Commissioners of the County of Warren are urging state leaders to pass legislation that will authorize counties, municipalities, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

**WHEREAS**, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the notice requirements under the law in time for annual reorganization meetings in January; and

**WHEREAS**, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and

**WHEREAS**, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and

**WHEREAS**, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and

**NOW, THEREFORE, BE IT RESOLVED** that the New Jersey Association of Counties does in fact, hereby urge state leaders to pass legislation that will authorize counties, municipalities, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of General Assembly Craig Coughlin, the clerks of the board of county commissioners in all twenty-one counties, and all Warren County municipalities.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

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165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO RENEW WITH THE NEW JERSEY  
INTERGOVERNMENTAL INSURANCE FUND**

**WHEREAS**, the Board of County Commissioners of the County of Warren (hereinafter the “Local Unit”) has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the “Fund”) established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

Section 1. The County of Warren hereby agrees to continue as a member in the “Fund” for a period commencing on January 1, 2025 and terminating on December 31, 2027 for the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage:
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery
- e) Environmental Impairment Liability
- f) Cyber Liability

Section 2. Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs the Commissioner Director to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements of the Fund.

Section 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the “Fund” according to the rights and obligations set forth therein.

Section 4. The Local Unit certifies that it has never defaulted on claims under a self-insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

Section 5. Inconsistent Resolutions. All resolutions, or parts thereof that are or may be, inconsistent with provisions of the Resolution are hereby repealed to the extent of such inconsistency.

Section 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph,

subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

Section 7. Effective Date. This Resolution shall take effect upon its passage.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN  
THE 2024 APPLICATION FOR TEN VEHICLES THROUGH THE  
FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US  
DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT  
ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION**

**WHEREAS**, the Warren County Board of County Commissioners is eligible to receive vehicles through the 2024 Section 5310 Program sponsored by the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation; and

**WHEREAS**, the Warren County Department of Human Services, Division of Administration, has prepared an application for these funds to support the purchase of ten vehicles for use in the county's paratransit program; and

**WHEREAS**, Section 5310 funding will support the total purchase costs of these vehicles.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Warren County Board of County Commissioners is authorized to sign the 2024 Section 5310 application for ten vehicles through the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM  
OF UNDERSTANDING BETWEEN THE WARREN COUNTY  
DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING &  
DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE  
AND ST. MARY DURING THE PERIOD JANUARY 1, 2025 THROUGH  
DECEMBER 31, 2025**

**WHEREAS**, the Warren County Division of Aging & Disability Services is the authorized county administrator of federal funds for the provision of a congregate meal program for Warren County's older populace; and

**WHEREAS**, the Undercroft in the Episcopal Church of St. Luke and St. Mary's Hope, NJ location will be utilized by staff for administrative purposes for congregate meal service; and

**WHEREAS**, the Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary have crafted a Memorandum of Understanding which outlines a coordinated initiative to provide office space to benefit seniors in Hope, NJ and the surrounding area; and

**WHEREAS**, the Memorandum of Agreement is subject to renewal; and

**WHEREAS**, the Memorandum of Understanding shall continue a replicable model and partnership for providing increased services to Warren County's senior citizens.

**NOW, THEREFORE BE IT RESOLVED**, the of Board of County Commissioners of the County of Warren authorizes the Division of Aging and Disability Services Executive Director to execute the Memorandum of Understanding between the Warren County Department of Human Services – Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary during the period January 1, 2025 through December 31, 2025.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E4)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM  
OF UNDERSTANDING BETWEEN THE WARREN COUNTY  
DEPARTMENT OF HUMAN SERVICES AND THE WARREN COUNTY  
DEPARTMENT OF CORRECTIONS FOR THE PERIOD JANUARY 1, 2025  
THROUGH DECEMBER 31, 2025**

**WHEREAS**, the Warren County Department of Human Services (hereinafter “Department”); and the Warren County Department of Corrections (hereinafter “Provider”) have agreed to enter into a Memorandum of Understanding (herein after “MOU”); and

**WHEREAS**, the Juvenile Justice Commission has available funds to be used for the rental cost of Home Detention Electronic Monitoring Equipment for juveniles; and

**WHEREAS**, the “Department” and the “Provider” agree to guidelines of the MOU wherein the “Provider” will implement the Juvenile Home Detention Program with an available funding ceiling of \$4,000.00 in calendar year 2025, and

**WHEREAS**, the Department of Corrections agrees to submit quarterly reports to the Department based on priorities from the Youth Services Commission; and

**WHEREAS**, the MOU is subject to availability of funds from the Juvenile Justice Commission.

**NOW, THEREFORE BE IT RESOLVED**, the Board of County Commissioners of the County of Warren authorizes the Warden and the Department of Human Services Director to execute a Memorandum of Understanding between the Warren County Department of Human Services and Warren County Department of Corrections during the period January 1, 2025 through December 31, 2025.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E5)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

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Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM  
OF UNDERSTANDING BETWEEN THE WARREN COUNTY  
DEPARTMENT OF PUBLIC WORKS ON BEHALF OF THE WARREN  
COUNTY LIBRARY COMMISSION (CATHERINE DICKSON HOFMAN  
BRANCH, BLAIRSTOWN, NEW JERSEY) AND THE EPISCOPAL  
CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF  
JANUARY 1, 2025 THROUGH JANUARY 1, 2026 SUBJECT TO A MONTH  
TO MONTH BASIS THROUGH 2025 IN THE AMOUNT OF \$665.00 PER  
MONTH**

**WHEREAS**, the Warren County Department of Public Works on behalf of the Warren County Library Commission (Catherine Dickson Hofman Branch, Blairstown, New Jersey) is the authorized county administrator of funds for the provision of space for pick up and drop off of borrowed library materials and limited services; and

**WHEREAS**, the Undercroft in the Episcopal Church of St. Luke and St. Mary's Hope, NJ location will be utilized by staff for administrative purposes for pick up and drop off of borrowed library materials and limited services; and

**WHEREAS**, the Warren County Department of Public Works on behalf of the Warren County Library Commission and the Episcopal Church of St. Luke and St. Mary have crafted a Memorandum of Understanding which outlines a coordinated initiative to provide temporary library space for pick up and drop off of borrowed library materials and limited services to library patrons in Hope, NJ and the surrounding area; and

**WHEREAS**, the Memorandum of Understanding shall continue a replicable model and partnership for providing services to Warren County's library patrons.

**NOW, THEREFORE BE IT RESOLVED**, the Board of County Commissioners of the County of Warren authorizes the Warren County Department of Public Works Director on behalf of the Library Commission to execute the Memorandum of Understanding between the Warren County Department of Public Works on behalf of the Warren County Library Commission and the Episcopal Church of St. Luke and St. Mary during the period January 1, 2025 through January 1, 2026 subject to extension on a month to month basis through 2025.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E6)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT  
AGREEMENT BETWEEN MICHAEL KOOMAN AND THE COUNTY OF  
WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD,  
TOWNSHIP OF WHITE**

**WHEREAS**, Grantor is the owner of lands in the Township of White, County of Warren, State of New Jersey, known as Block 18, Lot 74.01, and having a street address of 96 Lommason Glen Road a/k/a County Route 626, and

**WHEREAS**, Grantor has agreed to execute this instrument for the purpose of conveying to Grantee certain permanent construction and maintenance easements and a temporary site mitigation work easement; and

**WHEREAS**, an appraisal of the subject property was appraised on 1/3/2025 by Matthew S. Nemeth of Prestige Real Estate Services LLC for \$ 2,378 Dollars; and

**WHEREAS**, the County of Warren is authorized to execute the Easement Agreement between Michael Kooman and the County of Warren, a copy of which is attached.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as follows.

1) The Director of the Board of County Commissioners and Clerk/Administrator of the County of Warren are authorized to execute the Agreement by and between Michael Kooman and the County of Warren, a copy of which is attached hereto and made a part hereof.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E7)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT  
AGREEMENT BETWEEN CHARLES J. SMITH AND MARILYN D. SMITH  
AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON  
GLEN ROAD, TOWNSHIP OF WHITE**

**WHEREAS**, Grantor is the owner of lands in the Township of White, County of Warren, State of New Jersey, known as Block 18, Lot 72, and having a street address of 64 Lommason Glen Road a/k/a County Route 626, and

**WHEREAS**, Grantor has agreed to execute this instrument for the purpose of conveying to Grantee certain permanent construction and maintenance easements and a temporary site mitigation work easement; and

**WHEREAS**, an appraisal of the subject property was appraised on 1/3/2025 by Matthew S. Nemeth of Prestige Real Estate Services LLC for \$ 784 Dollars; and

**WHEREAS**, the County of Warren has engaged in negotiations with the owner of Block 18, Lot 72, and having a street address of 64 Lommason Glen Road a/k/a County Route 626, relative to the granting of an easement on the property for the benefit of the County of Warren; and

**WHEREAS**, the County of Warren and the property owner have agreed upon the terms of easement agreement; and

**WHEREAS**, the County of Warren is authorized to execute the Easement Agreement between Charles J. Smith and Marilyn D. Smith and the County of Warren, a copy of which is attached; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners as follows:

1) The Director of the Board of County Commissioners and Clerk/Administrator of the County of Warren are authorized to execute the Agreement by and between Charles J. Smith and Marilyn D. Smith and the County of Warren, a copy of which is attached hereto and made a part hereof.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(E8)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2507R FOR PROFESSIONAL  
ENGINEERING SERVICES, FOR BUILDING ENERGY MODELING  
SERVICES AT THE WARREN COUNTY LIBRARY (CATHERINE  
DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) FOR  
JCP&L APPLICATION TO STRUNK-ALBERT ENGINEERING OF EAST  
STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF  
\$6,550.00**

**WHEREAS**, there exists a need for the professional engineering services of an engineer for building energy modeling services at the Warren County Library (Catherine Dickson Hofman Branch, Blairstown, New Jersey, for JCP&L application; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 153906-5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$6,550.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the

provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(H1)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING A PURCHASE ORDER TO ELECTION  
SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND  
SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR  
THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 FOR  
THE WARREN COUNTY ELECTION BOARD IN THE TOTAL  
CONTRACT AMOUNT OF \$92,985.00**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED**, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 – Election Board – Contracted Services

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock  
(H2)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING PURCHASE ORDER TO ELECTION  
SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND  
SOFTWARE MAINTENANCE (DX450 & POLLBOOKS) FOR THE PERIOD  
OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 FOR THE  
WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT  
AMOUNT OF \$49,107.00**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED**, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 – Election Board – Contracted

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock  
(H3)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO AIS,  
INC. C/O ARD FACILITIES MANAGEMENT GROUP LLC D/B/A  
PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY  
ENGINEER'S OFFICE UNDER NEW JERSEY STATE CONTRACT #19-  
FOOD-00876 IN THE CONTRACT AMOUNT OF \$53,048.10**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for furniture for the Warren County Engineer's office and is hereby awarded

**to . . . AIS, Inc. C/O Ard Facilities Management LLC D/B/A Paramount FMS, Branchburg, New Jersey  
in the amount of . . . \$53,048.10**

at the prices established under New Jersey State Contract #19-Food-00876,

Funding for this contract has been provided in account 0415A503/5062

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(H4)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2510R FOR PROFESSIONAL  
ARCHITECTURAL AND ENGINEERING SERVICES FOR BUILDING  
ENVELOPE IMPROVEMENTS TO THE WAYNE DUMONT, JR.  
ADMINISTRATION BUILDING FOR THE WARREN COUNTY  
DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE,  
OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF  
\$57,750.00**

**WHEREAS**, there exists a need for the professional services of an architect to provide architectural and engineering services for building envelope improvements at the Wayne Dumont, Jr. Administration Building; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account 0415A503/5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and DI Group Architecture, of New Brunswick, New Jersey, for professional services for the above project, in the approximate amount not to exceed \$57,750.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock  
(H5)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2456 FOR THE WARREN  
COUNTY DEPARTMENT OF PUBLIC WORKS RE-ROOFING PROJECT  
AT THE WARREN COUNTY HOPE GARAGE TO HANCE  
CONSTRUCTION, INC., WASHINGTON, NEW JERSEY, IN THE TOTAL  
CONTRACT AMOUNT OF \$348,600.00**

**BE IT RESOLVED**, that contract WC2456 for the Warren County Department of Public Works Re-roofing Project at the Warren County Hope Garage is hereby awarded

to Hance Construction, Inc. .

**in the amount of \$348,600.00**

**as per their bid submitted . . . January 22, 2025**

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in 0424A502-5062

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
(H6)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION AWARDING CONTRACT WC2511R FOR PROFESSIONAL SERVICES FOR SURVEY AND REGULATORY RESEARCH AT BREAD LOCK PARK FOR FEASIBILITY ASSESSMENT TO COLLIERS ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$38,000.00**

**WHEREAS**, there exists a need for the professional services of an engineer for survey and regulatory research at Bread Lock Park for feasibility assessment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 03892/5100

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$38,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of it's adoption.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

(H7)

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 11, 2025.

**RESOLUTION REAPPOINTING A MEMBER TO THE  
POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

**WHEREAS**, the resolution of the County of Warren, entitled "Resolution Creating the Pollution Control Financing Authority of Warren", adopted August 14, 1974, has become and is fully effective and the Clerk of the Board of Chosen Freeholders has filed a certified copy thereof in the Office of the Secretary of State of New Jersey as provided in Section 4 (e) of the New Jersey Industrial Pollution Control Financing Law, and there has been duly created and there is validly existing the Pollution Control Financing Authority of Warren County, a body corporate and politic of the State of New Jersey, pursuant to said New Jersey Industrial Pollution Control Financing Law; and

**WHEREAS**, the Warren County Board of County Commissioners must file with the Secretary of State of the State of New Jersey a resolution appointing or replacing members of the Authority; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, as follows:

Section 1. The following person is reappointed as a member of the Pollution Control Financing Authority of Warren County to serve for a term expiring on the first day of February of the year set opposite his name:

Angelo Accetturo                      Term to expire: February 1, 2030

Section 2. A copy of this resolution, duly certified by the Clerk of the Board of County Commissioners of the County of Warren shall forthwith be filed by said Clerk in the Office of the Secretary of State of the State of New Jersey.

Section 3. This resolution shall take effect immediately.

**ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock