

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



Telephone : 908-475-6500

Fax : 908-475-6528

www.warrencountynj.gov

**REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 22, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of January 22, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF JANUARY 8, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. HUMAN TRAFFICKING PREVENTION MONTH PROCLAMATION - JANUARY 2025

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

E. RESOLUTIONS

1. SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2025
2. RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR INSTALLATION & CONSTRUCTION OF SCOUR PROTECTION MEASURES AT ELIGIBLE SCOUR CRITICAL BRIDGE STRUCTURES AT VARIOUS LOCATIONS WITHIN WARREN COUNTY
3. RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR COUNTY ENVIRONMENTAL HEALTH ACT FUNDING OF UP TO \$293,995.00 FOR STATE FISCAL YEAR 2025
4. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2025 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$8,218,421.00; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY
5. RESOLUTION GRANTING APPROVAL TO ACQUIRE BLOCK 5 LOT 16 IN KNOWLTON TOWNSHIP
6. RESOLUTION AUTHORIZING A SUPPLEMENTAL FUNDING REQUEST BE MADE TO THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM
7. RESOLUTION GRANTING APPROVAL FOR FEE SIMPLE ACQUISITION OF THE ESTATE OF BARBARA J. SIGLER FARM KNOWN AS BLOCK 9,

LOTS 23 AND 23.02 IN FRANKLIN TOWNSHIP, APPROXIMATELY 174.32 ACRES

8. RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$200,000.00 FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE LOCAL ARTS PROGRAM FY2025
9. RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$26,923.00 FROM THE NEW JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY2025
10. RESOLUTION FOR REAPPLYING FOR THE GRANT FROM THE NEW JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY 2026-2028
11. RESOLUTION TO REAPPLY FOR GRANT FUNDING IN ANY AMOUNT FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE LOCAL ARTS PROGRAM FY 2026-2028
12. RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$140,467.00 FROM THE STATE OF NEW JERSEY OFFICE OF INFORMATION TECHNOLOGY / OFFICE OF EMERGENCY TELECOMMUNICATIONS SERVICES FY-2025 NEXT GENERATION 9-1-1 GRANT AND TO USE THE AWARDED FUNDS FOR THE UPGRADE AND MAINTENANCE OF THE COUNTY'S 9-1-1 INFRASTRUCTURE & COUNTY PLANNING GIS SYSTEMS TO SUPPORT NEXT GENERATION 911 CAPABILITIES

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING OF SPECIFICATION WC2504 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR OFFICE SUPPLIES AND ASSOCIATED PRODUCTS FOR ALL WARREN COUNTY DEPARTMENTS
2. RESOLUTION APPROVING OF SPECIFICATION WC2505 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2503R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND AN AMOUNT NOT TO EXCEED \$2,301,476.00
2. RESOLUTION AWARDING CONTRACT #WC2314FO-6 TO GENESIS ENGINEERING FOR PROFESSIONAL ENGINEERING DESIGN CONSTRUCTION SUPPORT SERVICES FOR STRUCTURAL DAMAGE REPAIR TO BRIDGE #16069, WASHBURN ROAD OVER A TRIBUTARY TO MUSCONETCONG RIVER, MANSFIELD TOWNSHIP IN THE CONTRACT AMOUNT OF \$7,500.00
3. RESOLUTION AWARDING CONTRACT #WC2314FO-7 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR 2025 BRIDGERAIL AND GUIDERAIL REPLACEMENT ON VARIOUS COUNTY ROUTES (PORTIONS COUNTY ROUTES 623 AND 647) IN THE CONTRACT AMOUNT OF \$75,704.00
4. RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT WC2166R FOR PROFESSIONAL SURVEYING AND ENGINEERING SERVICES FOR THE NEW HUMAN SERVICES BUILDING BLOCK 21, LOT 7.04, WHITE TOWNSHIP, NEW JERSEY TO FINELLI CONSULTING ENGINEERS, A DIVISION OF UTRS, OF WASHINGTON, NEW JERSEY AN INCREASE OF \$5,300.00 AND FINAL CONTRACT AMOUNT OF \$24,137.50
5. RESOLUTION AWARDING CONTRACT WC2468 JANITORIAL SERVICE FOR VARIOUS WARREN COUNTY OFFICES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO ROUND THE CLOCK SERVICES INC., D/B/A AS SERVICEMASTER BY ROUND THE CLOCK, IN THE CONTRACT AMOUNT OF \$19,212.00
6. RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL ENGINEERING AND LAND SURVEYING SERVICES FOR THE DESIGN AND PERMITTING SERVICES TO ADDRESS DAMAGES ON

KNOWLTON ROAD (CR 616), KNOWLTON TOWNSHIP DUE TO STORM DAMAGE FROM THE JULY 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN, INC. PER PROPOSAL PRICING SCHEDULE AWARDED WC2496FO UNDER INVOICING IN THE CONTRACT AMOUNT OF \$59,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF KATHLEEN MIERS FROM THE WARREN COUNTY LIBRARY COMMISSION
2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE
SCOTT A. ANDERSON - TERM TO EXPIRE: 12/31/27
MITCH JONES - TERM TO EXPIRE: 12/31/27
3. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION
TAMMY KOOP - TERM TO EXPIRE: 12/31/29

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF KEYBOARDING CLERK 2, CLASSIFIED, WITHIN THE WARREN COUNTY HEALTH DEPARTMENT
2. RESOLUTION APPOINTING JUSTUS NEUMEISTER TO THE POSITION OF COUNTY DIVISION HEAD, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. COUNTY ENGINEER
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

- b) REMINDER - NEXT REGULAR COMMISSIONER MEETING IS ON TUESDAY, FEBRUARY 11, 2025
- c) WARREN COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE MEETING, TUESDAY, FEBRUARY 11, 2025, 5:00 P.M.

L. COMMISSIONER COMMENTS

- 1. JAMES KERN III
- 2. LORI CIESLA
- 3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

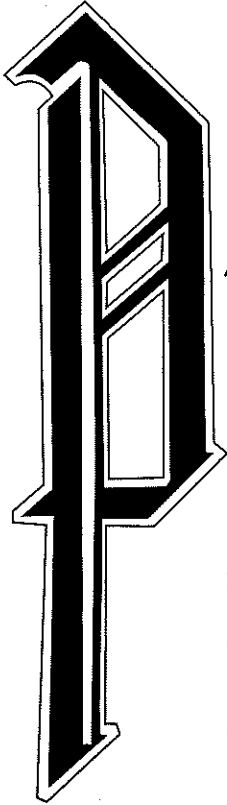
N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

- 1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT

County of Warren
Board of County Commissioners



Proclamation

Human Trafficking Prevention Month
January 2025

WHEREAS, in 2000, the Victims of Trafficking and Violence Protection Act became the first comprehensive federal law to provide for the protection of trafficking victims and prosecution of traffickers within the United States; and

WHEREAS, the law aims to combat trafficking into and within the United States through public awareness, the protection of victims, and the prosecution of traffickers; and

WHEREAS, human trafficking robs millions of their freedom, enriches transnational criminals, and threatens public safety and security everywhere; and

WHEREAS, human trafficking is a modern form of slavery and the barbaric exploitation of innocent victims which cannot be allowed to continue; and

WHEREAS, New Jersey is a main corridor in the Northeast United States for facilitating and transporting victims of human trafficking; and

WHEREAS, in February of 2023 the State of New Jersey created a Human Trafficking Unit to deal with the increase in human trafficking cases in our state; and

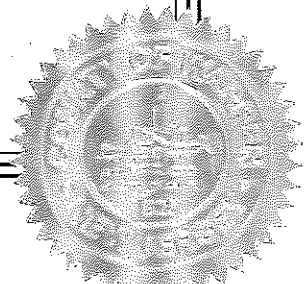
WHEREAS, human trafficking will not be eliminated without a concerted effort among all communities to be educated and vigilant of such crimes.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners hereby proclaim the month of January 2025 as **HUMAN TRAFFICKING PREVENTION MONTH** and urge residents to work together to raise awareness and help prevent this heinous crime.

Jason J. Sarnoski, Director
Board of County Commissioners

Lori Ciesla, Deputy Director
Board of County Commissioners

James R. Kern III, Commissioner
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY
CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2025**

TAKE NOTICE that pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Schedule of Regular Meetings of the Warren County Construction Board of Appeals for year 2025. All regular meetings shall be held in the Commissioner Meeting Room, Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey on:

Tuesday	April 29, 2025	6:00 p.m.
Tuesday	July 29, 2025	6:00 p.m.
Tuesday	September 30, 2025	6:00 p.m.
Tuesday	December 30, 2025	6:00 p.m.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION FOR APPROVAL TO SUBMIT A GRANT
APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
INSTALLATION & CONSTRUCTION OF SCOUR PROTECTION
MEASURES AT ELIGIBLE SCOUR CRITICAL BRIDGE STRUCTURES
AT VARIOUS LOCATIONS WITHIN WARREN COUNTY**

WHEREAS, there is a need for scour protection measures installation & construction at eligible scour critical bridge structures within the County; and

WHEREAS, the County has been informed that there is FY2025 Local Bridges Future Needs Program funding available for County bridge projects.

NOW, THEREFORE BE IT RESOLVED that the County of Warren, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to submit an electronic grant application identified as LBFN-2025-Warren County (Application Number Pending) to the New Jersey Department of Transportation on behalf of the County of Warren.

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to sign the grant agreement on behalf of the County of Warren and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO
SUBMIT A GRANT APPLICATION TO THE NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR COUNTY
ENVIRONMENTAL HEALTH ACT FUNDING OF UP TO \$293,995.00 FOR
STATE FISCAL YEAR 2025**

WHEREAS, The County Environmental Health Act (CEHA), NJSA 26:3A2-21 et. seq. authorizes county departments of health to conduct comprehensive environmental health services in cooperation with the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, the CEHA has enhances environmental health services in Warren County by providing State funding and technical assistance to the Warren County Health Department since 1985; and

WHEREAS, CHEA grant funds of not less than \$133,612.00 and not more than \$293,995.00 are available to the County of Warren for state fiscal year 2025 (July 1, 2024- June 30, 2025);

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of Commissioners authorizes the Health Officer to make application for State Fiscal Year 2025 CEHA funding and if accepted, to execute a CEHA grant agreement with the NJDEP in an amount up to \$293,995.00, and

BE IT FURTHER RESOLVED that the Board of County Commissioners agrees to provide in-kind matching funds of up to 45.45% of the total project amount, pursuant to the match requirements of the grant; and

BE IT FURTHER RESOLVED that the Board of County Commissioners authorizes the Commissioner Director to execute the NJDEP Governing Body Resolution as required to validate the application.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

(E3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF
HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE &
SOCIAL SERVICES, CY 2025 BUDGET APPLICATION IN THE TOTAL
AMOUNT OF \$8,218,421.00; FUNDS SUBJECT TO AVAILABILITY FROM
THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND
WARREN COUNTY**

WHEREAS, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS) has prepared the Calendar Year 2025 Budget Application to the NJ Department of Human Services, Division of Family Development; and

WHEREAS, the TASS budget reflects a total of \$8,218,421.00 anticipated revenue for the period January 1, 2025 through December 31, 2025 from the following sources; funds subject to availability; and

State & Federal Funds - \$5,201,803.00
Warren County Funds - \$3,016,618.00

WHEREAS, these anticipated funds will be used to support both the administration and operating expenses of TASS.

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of County Commissioners of the County of Warren does hereby approve the Calendar Year 2025 Department of Human Services/TASS Budget Application to the NJ Department of Human Services, Division of Family Development, for an anticipated total of \$8,218,421.00; funding subject to availability.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION GRANTING APPROVAL TO ACQUIRE BLOCK 5 LOT 16
IN KNOWLTON TOWNSHIP**

WHEREAS, the permanent preservation of lands devoted to open space is in the public interest and benefits the citizens of Warren County and that the purchase of open space to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

WHEREAS, the Warren County Open Space, Farmland, and Historic Trust Fund makes monies available for the purchase of open space in order to permanently preserve said properties; and

WHEREAS, the Warren County Board of Recreation Commissioners recommends that the Trust Fund be used to acquire a 189-acre property known as Block 5 Lot 16 in Knowlton Township; and

WHEREAS, the property contains approximately 144 acres of woodlands, 44 acres of fields, critical wildlife habitat, and approximately 2,500 linear feet of Yards Creek, a C-1 tributary to the Paulinskill; and

WHEREAS, the property will be preserved by The Nature Conservancy and thereafter transferred to the County; and

WHEREAS, the County will contribute \$110,000.00 towards The Nature Conservancy's preservation of the property; and

WHEREAS, two professional, independent appraisals were performed on the property; and

WHEREAS, the pressures from development have significantly heightened the degree of imminence of change of land use in this area; and

WHEREAS, the Warren County Board of Recreation Commission recommends the acquisition of this property for open space recreation and conservation purposes; and

WHEREAS, the County's contribution towards the preservation of this property will be funded through the Warren County Open Space, Farmland, Recreation and Historic Preservation Trust Fund; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby grants permission to contribute \$110,000.00 to The Nature Conservancy for the preservation of this property.
2. The Board hereby agrees to accept a transfer of the fee simple ownership interest in this property from The Nature Conservancy.
3. The Board Director or Administrator of Warren County is authorized to sign the Transfer

Agreement and any and all documents necessary for the preservation and conveyance of this property.

BE IT FURTHER RESOLVED that adequate funds in the amount of \$110,000.00 in the account #03894-5065-8942501-5065 have been certified by the Chief Financial Officer.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AUTHORIZING A SUPPLEMENTAL FUNDING REQUEST
BE MADE TO THE STATE OF NEW JERSEY, DEPARTMENT OF
ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the County of Warren has previously obtained a Green Acres loan of \$500,000.00 and/or a Green Acres grant of \$3,750,000.00 from the State to fund the following project(s): The Warren County Open Space Recreation Plan, Project No. 2100-99-031, and

WHEREAS, the County of Warren desires to further the public interest by requesting an additional Green Acres grant of \$665,000.00 to fund the project(s); and

WHEREAS, the State shall determine if the supplemental funding request is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. Alex J. Lazorisak, or the successor to the office of County Administrator, is hereby authorized to:
 - a. request such a grant,
 - b. provide additional information and furnish such documents as may be required, and
 - c. act as the authorized correspondent of the above-named applicant; and
2. The applicant agrees to provide the local government/nonprofit share if a match is required; and
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
4. This resolution shall take effect immediately.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION GRANTING APPROVAL FOR FEE SIMPLE ACQUISITION
OF THE ESTATE OF BARBARA J. SIGLER FARM KNOWN AS BLOCK 9,
LOTS 23 AND 23.02 IN FRANKLIN TOWNSHIP, APPROXIMATELY 174.32
ACRES**

WHEREAS, the Warren County Board of County Commissioners has determined that the property known as the Estate of the Barbara J. Sigler Farm, owned by the Estate of Barbara Sigler, c/o J. Whitehead, located on Block 9 Lots 23 and 23.02 in Franklin Township and consisting of approximately 174.32 acres is available for fee simple purchase; and

WHEREAS, located wholly within the Warren County Agriculture Development Area (ADA), the Highlands Preservation Area, and the Highlands Agricultural Resource Area, the property contains approximately 95 acres of tillable farmland, including approximately 13 acres of soils which are Soils of Statewide Importance and 82 acres of soils which are designated Prime Soils; and

WHEREAS, located partially within the Highlands Forest Resource Area, the property contains approximately 60 acres of woodlands, approximately 1-mile of the Mill Brook, a C-1 tributary to the Pohatcong Creek, and approximately 86 acres of critical wildlife habitat; and

WHEREAS, the property is also located adjacent to 169 acres of existing County parkland which contains approximately 3,300 feet of the Morris Canal; and

WHEREAS, located along the Warren Heritage Scenic Byway, the property contains approximately 1,700 linear feet of the historic Morris Canal, with the towpath and prism largely intact, as well as the historic Warne Gristmill; and

WHEREAS, for farmland preservation purposes, the Warren County Agriculture Development Board has recommended the acquisition of this property at its pre-highlands '04 value; and

WHEREAS, for open space conservation, recreation, and historic preservation purposes, the Warren County Board of Recreation Commissioners has recommended the acquisition of this property at its pre-highlands '04 value; and

WHEREAS, the pressures from development have significantly heightened the degree of imminence of change of land use in this area; and

WHEREAS, two professional independent appraisals were performed on the property; and

WHEREAS, the landowner has accepted the offer by the County of total purchase price of \$1,863,000; and

WHEREAS, the purchase of the property for agricultural, environmental, recreational, and historic preservation purposes will be funded by the Warren County Open Space, Farmland, Recreation and Historic Preservation Trust Fund; and

WHEREAS, the tract would encourage the survivability of production agriculture in Franklin

Township and Warren County, and said tract is located in the Highlands Preservation Area and the County's South East Project Area; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby grants permission for the purchase of this property.
2. The cost of the acquisition is One Million Eight Hundred Sixty-Three Thousand Dollars (\$1,863,000.00), subject to the terms, conditions, and adjustments contained in the purchase agreement.
3. The Board Director or Administrator of Warren County is authorized to sign the purchase agreements and any and all documents necessary for the acquisition of this property.
4. That a future development easement will be secured on the property.

BE IT FURTHER RESOLVED that the adequate funds for the purchase price funding depending upon final surveyed acres in the amount of \$1,863,000.00 in account #03895-5067-8952501-5067 have been certified by the Chief Financial Officer.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

(E7)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT
OF \$200,000.00 FROM THE NEW JERSEY STATE COUNCIL ON THE
ARTS FOR THE LOCAL ARTS PROGRAM FY2025**

WHEREAS, in accordance with N.J.S.A. 40:33A-1, on October 11, 1972 the Warren County Board of County Commissioners (the “County Commissioners”) adopted a resolution creating the Warren County Cultural and Heritage Commission; and

WHEREAS, on October 10, 2018 the County Commissioners adopted a resolution abolishing the Warren County Cultural and Heritage Commission and establishing a Division of Cultural and Historic Affairs within the Department of Land Preservation (the “Division”); and

WHEREAS, on May 22, 2019, the County Commissioners adopted a resolution creating the Warren County Bicentennial Cultural and Heritage Advisory Board (the “Advisory Board”) to make recommendations to the County Commissioners and the Division for the development of county programs to promote public interest in local and County history, in the arts, and in the cultural values, goals and traditions of the community, the State and the Nation; and

WHEREAS, there is funding available from the New Jersey State Council on the Arts / Department of State, for re-granting funds and other local arts services; and

WHEREAS, the development of the arts in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby authorize the Warren County Cultural and Heritage Division, Department of Land Preservation, to accept and administer the New Jersey State Council on the Arts Grant Funding for the Local Arts Program in FY 2025, Grant #NJSCA 2513A060019.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E8)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT
OF \$26,923.00 FROM THE NEW JERSEY HISTORIC COMMISSION FOR
THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY2025**

WHEREAS, in accordance with N.J.S.A. 40:33A-1, on October 11, 1972 the Warren County Board of County Commissioners (the “County Commissioners”) adopted a resolution creating the Warren County Cultural and Heritage Commission; and

WHEREAS, on October 10, 2018 the County Commissioners adopted a resolution abolishing the Warren County Cultural and Heritage Commission and establishing a Division of Cultural and Historic Affairs within the Department of Land Preservation (the “Division”); and

WHEREAS, on May 22, 2019, the County Commissioners adopted a resolution creating the Warren County Bicentennial Cultural and Heritage Advisory Board (the “Advisory Board”) to make recommendations to the County Commissioners and the Division for the development of county programs to promote public interest in local and County history, in the arts, and in the cultural values, goals and traditions of the community, the State and the Nation; and

WHEREAS, there is funding available from the New Jersey Historic Commission / Department of State, for re-granting funds and other local history projects; and

WHEREAS, the development of the history projects in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby authorize the Warren County Cultural and Heritage Division, Department of Land Preservation, to accept and administer the County History Partnership Program Grant Funding in for the History Grant Program in FY 2025, Grant #HC CHPP 2025 00001.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E9)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION FOR REAPPLYING FOR THE GRANT FROM THE NEW
JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY
PARTNERSHIP PROGRAM GRANT FY 2026-2028**

WHEREAS, in accordance with N.J.S.A. 40:33A-1, on October 11, 1972, the Warren County Board of County Commissioners (the “County Commissioners”) adopted a resolution creating the Warren County Cultural and Heritage Commission; and

WHEREAS, on October 10, 2018, the County Commissioners adopted a resolution abolishing the Warren County Cultural and Heritage Commission and establishing a Division of Cultural and Historic Affairs within the Department of Land Preservation (the “Division”); and

WHEREAS, on May 22, 2019, the County Commissioners adopted a resolution creating the Warren County Bicentennial Cultural and Heritage Advisory Board (the “Advisory Board”) to make recommendations to the County Commissioners and the Division for the development of county programs to promote public interest in local and County history, in the arts, and in the cultural values, goals and traditions of the community, the State and the Nation; and

WHEREAS, there is funding available from the New Jersey Historic Commission / Department of State, for re-granting funds and other local history projects; and

WHEREAS, the development of the history projects in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby authorize the Warren County Cultural and Heritage Division, Department of Land Preservation, to reapply for grant funds from the New Jersey Historic Commission for the County History Partnership Program for FY 2026-2028.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E10)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION TO REAPPLY FOR GRANT FUNDING IN ANY
AMOUNT FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS
FOR THE LOCAL ARTS PROGRAM FY 2026-2028**

WHEREAS, in accordance with N.J.S.A. 40:33A-1, on October 11, 1972 the Warren County Board of County Commissioners (the “County Commissioners”) adopted a resolution creating the Warren County Cultural and Heritage Commission; and

WHEREAS, on October 10, 2018 the County Commissioners adopted a resolution abolishing the Warren County Cultural and Heritage Commission and establishing a Division of Cultural and Historic Affairs within the Department of Land Preservation (the “Division”); and

WHEREAS, on May 22, 2019, the County Commissioners adopted a resolution creating the Warren County Bicentennial Cultural and Heritage Advisory Board (the “Advisory Board”) to make recommendations to the County Commissioners and the Division for the development of county programs to promote public interest in local and County history, in the arts, and in the cultural values, goals and traditions of the community, the State and the Nation; and

WHEREAS, there is funding available from the New Jersey State Council on the Arts / Department of State, for re-granting funds and other local arts services; and

WHEREAS, the development of the arts in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby authorize the Warren County Cultural and Heritage Division, Department of Land Preservation, to reapply for grant funds from the New Jersey Council on the Arts for the 2026-2028.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E11)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT
OF PUBLIC SAFETY TO ACCEPT GRANT FUNDS IN THE AMOUNT OF
\$140,467.00 FROM THE STATE OF NEW JERSEY OFFICE OF
INFORMATION TECHNOLOGY / OFFICE OF EMERGENCY
TELECOMMUNICATIONS SERVICES FY-2025 NEXT GENERATION 9-1-
1 GRANT AND TO USE THE AWARDED FUNDS FOR THE UPGRADE
AND MAINTENANCE OF THE COUNTY'S 9-1-1 INFRASTRUCTURE &
COUNTY PLANNING GIS SYSTEMS TO SUPPORT NEXT GENERATION
911 CAPABILITIES**

WHEREAS, NG911 replaces the e911 ALI and MSAG database and relies on digital Geographic Information System (GIS); and

WHEREAS, this GIS data must be processed to match existing ALI and MSAG tables and adhere to the National Emergency Number Association NG911 data model; and

WHEREAS, the County's 9-1-1 ALI and MSAG requires an upgrade from e911 database lookup to digital GIS; and

WHEREAS, the County Planning Department is responsible for providing digital address points and centerlines to NJ GIS; and

WHEREAS, considerable equipment, technology and labor is necessary to support NG911 data model; and

WHEREAS, additional software updates will be necessary to the Customer Handling Equipment (CHE) of the Public Safety Answering Point (PSAP) as NJ NG911 extends rollout into late 2026; and

WHEREAS, multi-year GIS consultant support for NG911 is recommended to ensure accuracy and currency of address points and road centerlines to support in eventual data submittals to the ESINet Spatial Interface for the County or PSAP; and

WHEREAS, the Public Safety and Planning Departments have consulted with Civil Solutions to assist with required GIS data development and maintenance over a five (5) year period; and

WHEREAS, the Public Safety and Planning Departments have prepared a quote outlining necessary software and hardware required to adhere to the New Jersey NG9-1-1 data model over the next 5 years; and

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of County Commissioners hereby authorizes the Department of Public Safety to accept grant funds and apply the awarded funds towards the upgrade and continued maintenance of County GIS and County 9-1-1 infrastructure in compliance with New Jersey NG911 Data Model.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

(E12)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION APPROVING OF SPECIFICATION WC2504 AND
AUTHORIZATION TO ADVERTISE FOR BIDS FOR OFFICE SUPPLIES
AND ASSOCIATED PRODUCTS FOR ALL WARREN COUNTY
DEPARTMENTS**

BE IT RESOLVED, that specification WC2504 for office supplies and associated products for all Warren County Departments is hereby approved.

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in individual budget accounts in all departments.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(F1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION APPROVING OF SPECIFICATION WC2505 AND
AUTHORIZATION TO ADVERTISE FOR BIDS FOR LABORATORY
TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING
OFFICE**

BE IT RESOLVED, that specification WC2505 for Laboratory tests for the Warren County Public Health Nursing Office are hereby approved.

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in accounts 013302/5030-Public Health Nursing Community Health Services and 013302/5046 Public Health Nursing Community Health Service T.B. Program

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(F2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AWARDING CONTRACT WC2503R FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS
COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR
THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO
EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1,
2025 THROUGH DECEMBER 31, 2025, TO THE NEW JERSEY
INTERGOVERNMENTAL INSURANCE FUND AN AMOUNT NOT TO
EXCEED \$2,301,476.00**

WHEREAS, it has been recommended that the county issue a contract for Workers Compensation Insurance and Multi-Line Insurance Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to New Jersey Intergovernmental Insurance Fund for services for the above project, at a cost not to exceed \$2,301,476.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this service has been provided in budget accounts 012100/5090 Property and Casualty Insurance and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

(H1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AWARDING CONTRACT #WC2314FO-6 TO GENESIS
ENGINEERING FOR PROFESSIONAL ENGINEERING DESIGN
CONSTRUCTION SUPPORT SERVICES FOR STRUCTURAL DAMAGE
REPAIR TO BRIDGE #16069, WASHBURN ROAD OVER A TRIBUTARY
TO MUSCONETCONG RIVER, MANSFIELD TOWNSHIP IN THE
CONTRACT AMOUNT OF \$7,500.00**

WHEREAS, the County has received Qualification Statements for Contract #WC2314FO for Bridge and Culvert Survey, Design, and Permitting; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Genesis Engineering meets the needs of the program, price and other factors considered in the amount of \$7,500.00; and

WHEREAS, adequate funds are available in account 0419A303 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Genesis Engineering of Lafayette N.J. for professional services for the above project in the amount of \$7,500.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AWARDING CONTRACT #WC2314FO-7 TO JOHNSON,
MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING
SERVICES FOR 2025 BRIDGERAIL AND GUIDERAIL REPLACEMENT
ON VARIOUS COUNTY ROUTES (PORTIONS COUNTY ROUTES 623
AND 647) IN THE CONTRACT AMOUNT OF \$75,704.00**

WHEREAS, the County has received Qualification Statements for Contract #WC2314FO for Bridge and Culvert Survey, Design, and Permitting; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Johnson, Mirmiran & Thompson, Inc. meets the needs of the program, price and other factors considered in the amount of \$75,704.00; and

WHEREAS, adequate funds are available in account 0419A303 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Johnson, Mirmiran & Thompson, Inc. of Trenton N.J. for professional services for the above project in the amount of \$75,704.00 currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak
(H3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT
WC2166R FOR PROFESSIONAL SURVEYING AND ENGINEERING
SERVICES FOR THE NEW HUMAN SERVICES BUILDING BLOCK 21,
LOT 7.04, WHITE TOWNSHIP, NEW JERSEY TO FINELLI CONSULTING
ENGINEERS, A DIVISION OF UTRS, OF WASHINGTON, NEW JERSEY
AN INCREASE OF \$5,300.00 AND FINAL CONTRACT AMOUNT OF
\$24,137.50**

WHEREAS, Finelli Consulting Engineers, A Division of UTRS, of Washington, New Jersey was awarded a contract for surveying and engineering services for the new Human Services Building Block 21, Lot 7.04, White Township, New Jersey in the original contract amount of \$11,800.00; and

WHEREAS, there were previous changes for additional application fees, technical specifications, plan revision coordination and meeting attendance that resulted in a net increase of \$7,037.50 resulting in the contract amount of \$18,837.50; and

WHEREAS, there were additional services provided during the construction of the project; and

WHEREAS, this change in award will result in a net increase of \$5,300.00 and final contract amount of \$24,137.50

WHEREAS, adequate funds have been established in account 0420A516/5062

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #2 for the above contract for a net increase of \$5,300.00 and a final Contract in the amount of \$24,137.50

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AWARDING CONTRACT WC2468 JANITORIAL SERVICE
FOR VARIOUS WARREN COUNTY OFFICES FOR THE PERIOD OF
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH THE RIGHT
TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS
PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO
ROUND THE CLOCK SERVICES INC., D/B/A AS SERVICEMASTER BY
ROUND THE CLOCK, IN THE CONTRACT AMOUNT OF \$19,212.00**

WHEREAS, bids were received by the County of Warren on October 29, 2024, for Janitorial Services for various Warren County offices; and

WHEREAS, the apparent low bidder was Best Cleaning Building Cleaning Service, Inc. (“Best”), 1121 Edgewater Ave, Ridgefield, New Jersey with a bid in the amount of \$14,725.00 per month; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, the County is expressly empowered to preemptively disqualify a bidder from consideration for award of a public contract based on “prior negative experience”; and

WHEREAS, N.J.S.A. 40A:11-4(b) defines “prior negative experience” to include, inter-alia, circumstances where “the bidder defaulted on a contract, thereby requiring the local unit to utilize the services of another contractor to provide the goods or perform the services or to correct or complete the contract”; and

WHEREAS, Best contracted with the County for the same janitorial services under Contract WC2338 for the previous term and ultimately defaulted on its obligations under the contract thereby causing Warren County to have to engage the services of another contractor to perform the services under the contract for the remainder of the term; and

WHEREAS, such action was necessitated due to the persistent and material failure of Best to actually and acceptably perform the most basic services due under the contract, despite ample and repeated notices and warnings and the County exhausting every reasonable means available to obtain compliance; and

WHEREAS, the County served written notice on Best by way of certified mail, regular mail and email advising of the potential disqualification of the bid, the reason for disqualification and of the right and opportunity to request a hearing before the Board of County Commissioners of the County of Warren prior to any formal action being taken to disqualify the bid should Best avail itself to such opportunity by means of simply making a request to that effect in writing by or before December 20, 2024, and was further advised that the County otherwise intended to award the contract at second regular meeting in January; and

WHEREAS, to date, no such hearing request has been made and the County has not received any form of response; and

WHEREAS, the County finds and declares that it has had prior negative experience with Best for the reasons set forth herein and that it is not in the best interests of Warren County for the above contract to be awarded to Best due to the recency and material and substantial nature of the “prior negative experience” encountered on the same contract in the prior term and the resulting detriment and expense to the County taxpayers and members of the public; and

WHEREAS, by reason of the disqualification of the lowest bid, Round the Clock Services, Inc., d/b/a Servicemaster by Round the Clock, 2320 Brodhead Road, Bethlehem, Pennsylvania, has been determined to be the next lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren, State of New Jersey as follows:

1. The aforesaid recitals are hereby adopted and incorporated herein as if repeated in full.
2. That the low bid submitted by Best Cleaning Building Cleaning Service, Inc., is hereby disqualified on the basis of “prior negative experience” within the meaning of the Local Public Contracts Law.
3. That Contract WC2468 Janitorial Service For Various Warren County Offices be and is hereby awarded to Round the Clock Services, Inc., d/b/a Servicemaster by Round the Clock, on its bid of \$19,212.00 per month in accordance with the terms and conditions of the Specifications and Contract Documents.
4. That the Commissioner Director and the County Administrator are each hereby authorized to execute and enter into the Contract WC2468 Janitorial Service For Various Warren County Offices on behalf of the County of Warren in accordance with the terms and conditions set forth therein.
5. A copy of said Contract shall be kept on file in the Office of the Clerk of the Board of County Commissioners and notice of this action shall be published within the time and manner required by law.

to . . . Round the Clock Services, Inc., DBA as Servicemaster by Round the Clock, Bethlehem, Pennsylvania

in the amount of . . . \$19,212.00

as per their bid submitted . . . October 29, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in budget account 013100/5024 – Buildings & Grounds Facility Maintenance, Repair & Cleaning and 153908/5024 – Library Facility Maintenance, Repair and Cleaning

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by **None**, seconded by **None**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL
ENGINEERING AND LAND SURVEYING SERVICES FOR THE DESIGN
AND PERMITTING SERVICES TO ADDRESS DAMAGES ON
KNOWLTON ROAD (CR 616), KNOWLTON TOWNSHIP DUE TO STORM
DAMAGE FROM THE JULY 2023 STORM EVENTS TO COLLIERS
ENGINEERING AND DESIGN, INC. PER PROPOSAL PRICING
SCHEDULE AWARDED WC2496FO UNDER INVOICING IN THE
CONTRACT AMOUNT OF \$59,000.00**

BE IT RESOLVED, that contract WC2496FO for Professional Engineering and Land Surveying Services for the design and permitting services to address damages on Knowlton Road (CR 616), Knowlton Township due to storm damage from the July 2023 storm events was hereby awarded

to . . . Colliers Engineering and Design, Inc., Hampton, New Jersey

in the estimated: hourly rates of the pricing schedule submitted

as per their proposal submitted . . . November 7, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above

and, that under WC2496FO, Colliers Engineering and Design is giving professional engineering and land surveying services for the design and permitting services to address damages on Knowlton Road (CR 616), Knowlton Township due to storm damage from the July 2023 storm events.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds will be provided in account 0423B299-5063

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

(H6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 22, 2025.

**RESOLUTION APPOINTING MEMBER
TO THE WARREN COUNTY LIBRARY COMMISSION**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following member to the Warren County Library Commission.

APPOINT MEMBERS:

Tammy Koop
Belvidere, NJ 07823

Term to expire: 12/31/29

ROLL CALL: James Kern III, Lori Ciesla, Jason Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

(13)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 22, 2025.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or many become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

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